



**INPEX SCHOLARSHIP FOUNDATION**

34<sup>th</sup> Floor, Akasaka Biz Tower, No.3-1, Akasaka 5-Chome,  
Minato-Ku, Tokyo 107-6332, JAPAN

15<sup>th</sup> August 2016

Dr. Yuli Setyo Indartono  
Director for Education, INSTITUT TEKNOLOGI BANDUNG  
Jl. Taman Sari 64, Bandung 40132, INDONESIA.

Dear Dr. Yuli,

RE: Our Scholarship Program for 2017

We have much pleasure in informing yourself that 2017 Scholarship Program of INPEX Scholarship Foundation was announced on our Website (<http://www.inpex-s.com/>) on 1<sup>st</sup> August 2016. The Scholarship Program is for Indonesian youths residing in Indoneisa, who have graduated from universities in Indonesia and wish to study subjects in the field of natural science, in the Master's Course of Graduate School of universities in Japan.

We would like to accept maximum three (3) Indonesian students as our Foundation's grantees for 2017 Scholarship Program. The amount of scholarship award and application procedure are the same as in the last year, as described in the enclosed "Announcement for Scholarships for 2017" and "Application Form", which are also available on our Website ([closing of application 15<sup>th</sup> November 2016](#)).

We would appreciate it if you could kindly inform our Scholarship Program to your students interested, who could be excellent candidates for our 2017 program.

Your continued support to our activities would be very much appreciated.

Yours sincerely,

*fy*  
Yuichi Ito

Chief Secretary  
INPEX Scholarship Foundation

- Enclosures

# ANNOUNCEMENT OF SCHOLARSHIPS FOR 2017

## INPEX SCHOLARSHIP FOUNDATION

34th Floor, Akasaka Biz Tower,

Akasaka 5-3-1, Minato-Ku, Tokyo 107-6332 Japan

Phone. 81-3-5572-0602 Fax. 81-3-5572-0603

<http://www.inpex-s.com/>

**INPEX SCHOLARSHIP FOUNDATION** was established as nonprofit organization in Japan in March 1981 with a donation by then Indonesia Petroleum, Ltd. (now INPEX CORPORATION) in commemoration of the 15th Anniversary in order to promote mutual understanding, friendship and goodwill through an exchange of students by means of scholarship awards.

Under its international education exchange program, this FOUNDATION offers scholarships to promising Indonesian students who wish to study in a postgraduate course of university in Japan, and accepts the applicants for scholarships for 2017 on the following plan.

## **1. REQUIREMENTS FOR APPLICATION**

All of the following conditions should be satisfied.

- (1) Those who have the nationality of the Republic of Indonesia and are less than 30 years of age at the time of the submission of the application, and have a "SARJANA" Degree in Natural Science from a prestigious Indonesian university with at least 16 years of school education, or equivalent academic background.
- (2) Those who have the aim to study a course of Natural Science in a master's program of university in Japan, and were permitted or are expected to be permitted to enter the university.
- (3) Those who have excellent results of school record, (cumulative GPA : more than 3.0) and are in good health.
- (4) Those who have been permitted to get the scholarship of the FOUNDATION by their belonging institutes, universities or companies.
- (5) Those who have interest in the friendly relations between the Republic of Indonesia and Japan and are prepared to contribute to the promotion of such relations.
- (6) Those who had not or have not been awarded similar scholarships in Japan or in developed countries.

## **2. NUMBER OF SCHOLARSHIP STUDENTS TO BE ACCEPTED**

A maximum of THREE (3) students will be accepted for the 2017 scholarship program.

## **3. PAYMENT AND STOPPAGE OF AWARD**

- (1) The payment of school and living expenses will be made to the scholarship students during their study in Japan, based on the Regulation of Scholarship Award of this FOUNDATION.
- (2) The scholarship award in 2017 is as follows.
  - 1) School expenses to be paid to the university such as entrance examination fee, entrance fee, tuition fee, etc. are all borne by the FOUNDATION.
  - 2) Monthly award of Yen 160,000 is given to each student as living expenses, including lodging expenses, medical expenses, transportation fee, books, etc. Commuter pass expenses are separately borne by the FOUNDATION.



- (3) Air ticket (economy class, Jakarta-Tokyo) will be given to the scholarship students when coming to and leaving Japan. However, all other expenses necessary for travelling such as passport acquisition fee, visa fee for entering Japan, etc. are to be borne by the students.
- (4) A scholarship is awarded for up to two years and eight months maximum.
- (5) The payment of the award will commence from the date mentioned in the notification of acceptance, and will end on the date 30 days after the day of completion of study or research, the date leaving Japan or the expiration of 2 years and 8 months, whichever occurs earlier.
- (6) In case the date of commencement or termination of the scholarship award is in the middle of the month, full amount will be given if the balance of days is more than half month, and half amount if the balance of days is less than half month.
- (7) The payment of scholarship award is stopped in the following cases.
  - 1) When it becomes impossible for the student to continue their study or research due to illness or failure in the examination to the master's course or other reasons.
  - 2) When the results of school record are poor.
  - 3) When the professor in charge considers that the student is not qualified to continue studying or continue research.
  - 4) In case the student is unsound and improper in their conduct.
  - 5) When the student brings discredit to this FOUNDATION's prestige and reputation.
  - 6) When the student makes false report to this FOUNDATION, or disobeys the rules and/or regulations of this FOUNDATION.
- (8) Absence from Japan during grant period.  
Scholarship students may leave Japan temporarily during the grant period if such absence does not interfere with the purpose of the grant.
  - 1) A total absence of up to 21 days per year after having passed the entrance examination to the master's course will be allowed without any deduction in grant benefits.
  - 2) A total absence in excess of 21 days per year will result in deduction of monthly award for the excess period accordingly.

#### **4. SELECTION**

- (1) The selection shall be made from the qualified applicants by examining application form, past school records, study plan, letter of recommendation, English proficiency test score and other documents.  
The FOUNDATION will favorably consider a positive recommendation letter by a prospective academic supervisor of a Japanese university which an applicant wishes to enter.
- (2) Selection procedures are as follows.
  - 1) Primary Selection  
To be made by the Screening Committee of the FOUNDATION on examining the documents.
  - 2) Final Selection  
To be made by the Board of Directors' Meeting of the FOUNDATION.
  - 3) All applicants will be notified of the results of the primary selection by the end of January 2017 and the final selection of the scholarship students by the end of March 2017.

## 5. APPLICATION METHOD

- (1) Applicants must fill out the fixed forms, and bring or send (by registered mail) such forms to the following, with the description of "APPLICATION FOR SCHOLARSHIPS" on the envelope.

INPEX CORPORATION, Jakarta Office 35 <sup>th</sup> Floor TCC Batavia Tower One Jl. K.H Mas Mansyur Kav. 126 Jakarta Pusat 10220, Indonesia
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- (2) The following papers must be submitted, being attached to the application form.
- 1) 2 photographs, 5cm x 3.5cm, of upper part of the body without hat. One should be attached to the application form and the other with the name written on the backside should not be attached.
  - 2) School Record  
Transcript of academic record issued by the university attended.
  - 3) Letter of Recommendation  
Confidential letter addressed to the FOUNDATION from the president or the advisory professor of the graduated university, and/or from the present employer (if currently employed).
  - 4) Certificate of Graduation  
Graduation certificate issued by the university attended.
  - 5) Personal History and Personal Data (Curriculum Vitae)
  - 6) Health Certificate made out by the medical doctor
  - 7) Admission Certificate from the university or other research institute in Japan, if already obtained.
  - 8) Certificate of TOEFL/IELTS score record.
  - 9) Certificate of Japanese language proficiency, if any.
  - 10) Return Envelope (approx. 23cm×12cm) with your name and address on the front.
- (3) The deadline for application is 15<sup>th</sup> November 2016. The documents received with the postmark of the above date are also valid for application and accepted by the FOUNDATION.
- (4) All papers received with the application form will not be returned to the applicants.

## 6. LETTER OF ACCEPTANCE OF SCHOLARSHIP AWARD

The candidates who passed the final selection by this FOUNDATION should submit a Letter of Acceptance of Scholarship Award to this FOUNDATION by the fixed date. In case of failure, they will automatically be disqualified as a candidate for the scholarship award.

## 7. COMMENCEMENT OF RECEIVING SCHOLARSHIP AWARD

The recipients of the scholarship award should take up their scholarship during the course of 2017 Japanese fiscal year (up to 31st March 2018). Extension of the scholarship beyond the specified period will not be considered.

## **8. ARRIVAL ALLOWANCE**

Yen 60,000 will be paid to each student, who is awarded 2017 scholarships by this FOUNDATION, upon their arrival at Tokyo.

## **9. COMPREHENSIVE ACCIDENT INSURANCE**

The FOUNDATION will take out comprehensive accident insurance on the recipients of the INPEX Scholarships to cover them from their time of entry into Japan until their arrival back in Indonesia at the completion of their study in Japan. The amount of the policy is Yen 25,000,000 for Injury, Death or Residual Disability.

The FOUNDATION requires each recipient of a scholarship to take out insurance for themselves to cover the period from their exit from Indonesia to their entry into Japan. The FOUNDATION will then reimburse each scholarship recipient for the insurance premium.

## **10. ADVISORY PROFESSOR IN JAPAN**

In case an applicant has an advisory professor in Japan, their name and the reason of asking for their advice must be mentioned in the application form.

## **11. LODGINGS**

This FOUNDATION has no lodgings to accommodate the scholarship students. Housing availability is rather limited in big cities in Japan, therefore, the student who is awarded the scholarship of this FOUNDATION should secure their lodgings beforehand through their advisors or acquaintances in Japan. This FOUNDATION will also help the scholarship student to find their suitable lodgings.

## **12. SCHEDULE FOR ACCEPTING SCHOLARSHIP STUDENTS IN 2017**

15 <sup>th</sup> November 2016	Closing of application
January 2017	Decision of successful candidates from primary selection
March 2017	Decision of scholarship students
April/May 2017	Submission of application as Research Student by the above scholarship students
September 2017	Arrival of scholarship students from Indonesia to Japan
September/October 2017	Commencement of study of Japanese language in the special course of the university or a Japanese language school
October 2017	Commencement of study of Research Student Program of the university
January 2018	Entrance examination to the master's course
April 2018	Commencement of study at the master's course of the university



## INFORMATION

### ACCEPTANCE OF FOREIGN STUDENTS IN JAPANESE UNIVERSITIES

Several Japanese universities have had long experience in accepting foreign students. At first, they admit their applicants as research students for six months, and let such students, whose knowledge of Japanese language is insufficient, mainly study Japanese language in the special course of the university. Then, at the end of the special course, the research student must take a special entrance examination to the master's course, usually for academic intellectual faculty and Japanese/English language proficiency. The examination usually involves an interview by the professor in charge. Only those who passed such special entrance examination are admitted entering the university as a regular student of the master's course. Even after admitted, generally speaking, many classes are taught in Japanese, some explained in English, and some conducted in the mixed languages. The importance of studying the Japanese language throughout their campus life cannot be overemphasized in addition to improving English proficiency. This FOUNDATION encourages its scholarship students to study Japanese language and extends financial assistance by means of compensating Japanese language tuition fees immediately after selected.

Recently some of Japanese universities have opened a new course such as International Graduate Course or Global Course for international students. They place their entrance examination and hold classes in English. Those universities do not necessarily specify how much proficiency in English is required, but many deem that more than 500 TOEFL score record or the equivalent level in other English proficiency tests will be necessary. Even foreign students in International Graduate Course will need a certain level of Japanese language proficiency to fully enjoy their life in Japan. A recent study shows that the higher fluency in Japanese language a foreign student acquire, the more fruitful life they can spend in Japan.

### MASTER'S DEGREE IN JAPANESE UNIVERSITIES

According to the educational system of Japan, the course for a master's degree requires at least two years for study after graduation from a university (i.e. after completion of the whole course of 16 years conducted at school - 6 years in primary school, each 3 years in middle and high school and 4 years in faculty course of university).

Those who have studied in such a course for the required terms of study, obtaining the necessary credits, and have passed the terminal examination after submission of their theses, will be given the master's degree.

奨学金申込書

TO: INPEX SCHOLARSHIP FOUNDATION

公益財団法人インペックス教育交流財団殿

attach here  
a photograph  
taken recently  
with the upper  
part of body  
without hat

5 cm × 3.5 cm

写真貼布  
最近撮影のモノ

I hereby apply for scholarships with reference to your announcement of scholarships for 2017.

貴財団平成29年度奨学生募集要項に従い奨学金の支給を受けたく申し込みます。

1. Name in Full : \_\_\_\_\_  
氏名 Family Name 姓 Given Name 名

2. Sex : Male  Female  3. Marital Status : Single  Married   
性別 男 女 結婚の有無 未婚 既婚

4. Date of Birth : \_\_\_\_\_ Age : \_\_\_\_\_  
生年月日 年齢

5. Place of Birth : \_\_\_\_\_  
出生地

6. Nationality : \_\_\_\_\_ Religion : \_\_\_\_\_  
国籍 宗教

7. Present Address : \_\_\_\_\_  
現住所

Telephone : \_\_\_\_\_ Facsimile : \_\_\_\_\_ E-mail : \_\_\_\_\_  
電話 ファックス メール

8. Permanent Address : \_\_\_\_\_  
本籍地

9. Office of Employment : \_\_\_\_\_  
勤務先

NIP ( in case of Indonesian Government employee ) \_\_\_\_\_

10. Office Address : \_\_\_\_\_  
勤務先住所

Telephone : \_\_\_\_\_ Facsimile : \_\_\_\_\_  
電話 ファックス



11. Parent or Guardian :

両親又は保護者

Name : \_\_\_\_\_  
氏 名

Relationship : \_\_\_\_\_ Age : \_\_\_\_\_ Telephone : \_\_\_\_\_  
続 柄 年 令 電 話

Address : \_\_\_\_\_  
住 所

Occupation : \_\_\_\_\_ Position : \_\_\_\_\_  
職 業 役 職 名

Company Name and  
Office Address : \_\_\_\_\_  
勤 務 先 名 及 び 住 所

12. Graduated or Studying University :

出身又は在籍大学

Name : \_\_\_\_\_  
名 称

Address : \_\_\_\_\_  
住 所

Major Field of Study : \_\_\_\_\_  
専 攻 科 目

13. Educational Background :

学歴

	Name and Location of School 学校名及び所在地	Attended years of schooling 通学年数	Year, Month, Date of Entrance and Completion 入学及び卒業年月日	Majoring Subject 専攻科目	Diploma or Degree awarded 学位・資格
Elementary School 小学校	Name 学校名 Location 所在地	yrs 年	From 入学 To 卒業		
Junior High School 中学校	Name 学校名 Location 所在地	yrs 年	From 入学 To 卒業		
Senior High School 高等学校	Name 学校名 Location 所在地	yrs 年	From 入学 To 卒業		
University (Undergraduate Level) 大学	Name 学校名 Location 所在地	yrs 年	From 入学 To 卒業		
University (Postgraduate Level) 大学院	Name 学校名 Location 所在地	yrs 年	From 入学 To 卒業		
Total of the years of schooling mentioned above 以上を通算した全学校教育修学年数		yrs 年			

14. Scholastic Attainments of Graduated University :

Cumulative GPA : \_\_\_\_\_ ( Indonesian applicant only )

Honors awarded (ex. cum laude) : \_\_\_\_\_

15. Study of Japanese or Indonesian Language :  
日本語又はインドネシア語学習歴

Name of Institution 学校名	Location 所在地	Period 期間	Number of Years 年数
		From 自 To 至	
		From 自 To 至	

※ The columns of "Study of Japanese or Indonesian Language" and "Proficiency of Japanese or Indonesian Language" are to be filled out by Indonesian applicant for Japanese language and by Japanese applicant for Indonesian language.

日本語又はインドネシア語学習歴及び能力の欄は、インドネシア人志願者は日本語につき、日本人志願者はインドネシア語につきそれぞれ記入すること。

16. Proficiency of Japanese or Indonesian Language :

( Evaluate your level and fill in X where appropriate in the following blanks )

日本語又はインドネシア語の能力（自己評価の上、該当欄に×印を記入）

	Good	Fair	Poor
Reading			
Writing			
Listening			
Speaking			

17. Proficiency of English Language :

Do you have any score of English Language Proficiency Test? :

Yes.

Name of Test \_\_\_\_\_

Date of Test \_\_\_\_\_ Score \_\_\_\_\_

No, but I will take the Test as soon as possible.

Name of Test \_\_\_\_\_

Date of Test \_\_\_\_\_

18. Proficiency of Japanese Language ( Indonesian applicant only ) :

Do you have any score of Japanese language proficiency test?

Yes.

Name of Test \_\_\_\_\_

Date of Test \_\_\_\_\_ Score \_\_\_\_\_

No, but I will take a test as soon as possible.

Name of Test \_\_\_\_\_

Date of Test \_\_\_\_\_

No.



19. Study Plans :  
留学計画

1) Field of Study (up to 150 English words, or Japanese language of similar length) :  
専攻分野、詳細に記入すること

2) Study Program (up to 250 English words, or Japanese language of similar length) :  
研究計画、詳細に記入すること

20. Health Condition :

健康状態

21. A University which you wish to enter and a prospective advisory professor (Indonesian applicant only) :

1) Do you have any particular university and a prospective advisory professor in mind?

Yes.

No, I will seek them later.

2) If the answer is "Yes", please describe the name of the university and the name of prospective advisory professor. Please also explain fully the reasons for your preference.

22. Plans after completing the study. Please describe in detail :

卒業後の計画

23. インドネシアにおける指導教官・研究協力者 (日本人応募者のみ要記入。 Japanese applicant only) :

指導教官・研究協力者

氏 名: \_\_\_\_\_

本人との関係: \_\_\_\_\_

住 所: \_\_\_\_\_

電 話: \_\_\_\_\_

職業及び役職名: \_\_\_\_\_

勤 務 先: \_\_\_\_\_

電 話: \_\_\_\_\_

24. Employment Record :

職 歴

Name and Address of Organization 勤務先及び所在地	Period 勤務期間		Position 役 職 名	Type of Work 職務内容
	From 自	To 至		

25. 当奨学金への応募実績（日本人応募者のみ要記入。 Japanese applicant only）

26. 当奨学金の情報は何で知りましたか（日本人応募者のみ要記入。 Japanese applicant only）

I certify that the information given in this application is complete and accurate to the best of my knowledge, and, if admitted, I agree to comply with the rules and regulations as set forth by INPEX SCHOLARSHIP FOUNDATION.  
私は、上記の事実に相違ないことを認め、採用後は貴財団の規則に従います。

Date of Application : \_\_\_\_\_  
申請年月日

Applicant's Signature : \_\_\_\_\_  
申請者署名

Applicant's Name in Roman Block Capitals : \_\_\_\_\_  
申請者氏名



## INSTRUCTIONS :

### 記入上の注意

1. Write down in Japanese language, but in an unavoidable case, English can be used.  
However, Name, Address and Name of University, College or Institute can be written in vernacular language.  
日本語で記入すること。やむを得ない場合は英語で記入することができる。  
ただし、氏名、住所、学校、機関名は母国語でよい。
2. Use block letters and the Arabic numerals.  
記入は楷書、数字は算用数字を用いること。
3. Proper nouns such as Full Name, Address, Name of University/College/Institute, Course of Study, etc. should be the full names and not to be abbreviated.  
氏名、住所、大学/機関名、専攻科目名等固有名詞はすべて正式な名称とし、一切承略しないこと。
4. Write in black ink or black ball point pen.  
記入は黒インク又は黒のボールペンで書くこと。
5. Either hand-writing or type-writing acceptable.  
記入は手書きでもタイプ打ちでも良い。