

**2017 Korean Government Scholarship Program
Guideline for International Students
Enrolled in Graduate Programs**



The University of Seoul

(Institute of International Cooperation and Education)

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1. Application Schedule

1-1. Admission via a Designated University (i.e., University Track)

*below is schedule for the University of Seoul

Admission Process	Schedule	Remarks (Location)
Application Submission	From February 6 th , 2017 (Monday) until March 7 th , 2017 (Tuesday), 4PM	Visit the Institute of International Cooperation and Education (IICE) with your application documents or send them via postal mail.
Document Screening & Interview	March 16 th , 2017 (Thursday)	The Institute of International Cooperation and Education (IICE)
Results Notification	April 28 th , 2017 (Friday) (subject to change)	National Institute for International Education homepage: http://www.studyinkorea.go.kr (No notice to individual)

1-2. Admission via an Overseas Korean Embassy (i.e., Embassy Track)

Admission Process	Schedule	Remarks (Location)
Document Screening	May 16 th , 2017 (Tuesday) 10AM	Evaluated by each department
Interview	May 16 th , 2017 (Tuesday) 2PM	Locations designated by each department (TBA)
Results Notification	May 31 st , 2017 (Wednesday) (subject to change)	Individual notice

※ The above schedule is subject to change according to circumstances of the National Institute for International Education (NIIED). All applicants must submit necessary documents by due date (Korean local time).

※ **Applicants who decide to apply for the scholarship through an Embassy track are NOT required to submit application documents to the IICE at the UOS as only those documents selected by overseas embassies or the NIIED will be screened by the IICE.**

2. Number of Students to be Admitted

2-1. University Track: Approx. 20 in total (up to 3 candidates for each country, but 4 candidates allowed for science and engineering)

2-2. Embassy Track: the successful candidates by NIIED.

3. Eligibility

- A. Both an applicant and his/her parents must not be citizens of South Korea.
- 1) Korean citizens who hold dual citizenship (including Korean citizenship) are NOT eligible to apply.
 - 2) Applicants and their parents who had previously held Korean citizenship must submit the document of the renunciation of their Korean citizenship.
- B. Applicants should have adequate health, both mentally and physically, to stay in a foreign country for a extended period of time.
- 1) Applicants must submit the Personal Medical Assessment at the time of applying.
 - 2) All applicants who pass the 2nd round of selection must submit the results of the Comprehensive Medical Examination conducted by a licensed physician or a doctor.
 - 3) All of the following persons will be disqualified and their scholarships will be rescinded:
 - a) Applicants who are found to be HIV and drug positive; and
 - b) Applicants with serious health concerns that they are unable to pursue their studies for an extended period of time in Korea.
 - 4) Those who will be pregnant during the application submission period or upon arriving in South Korea are NOT eligible to apply or to be admitted.
- C. Applicants should be under 40 years of age as of September 1st, 2017.
- 1) Those who are 40 years old or older are not eligible
- D. Applicants must hold a Bachelor's degree or a Master's degree as of August 31st, 2017.
- 1) A Bachelor's degree, or a diploma equivalent to or higher than a Bachelor's degree, is required for a Master's program applicant.
 - 2) A Master's degree, or a diploma equivalent to or higher than a Master's degree, is required for a Doctoral program applicant.
 - 3) Applicants who have previously enrolled in a university in Korea and obtained a degree are not eligible to apply to the KGSP program.
 - 4) Those who have studied in a university in Korea through exchange students

program are eligible for the admission.

5) **Note:** A former KGSP scholar who graduated or are expected to graduate as of August 31, 2017 is eligible to apply under the following conditions:

- a) He/she is allowed to apply only via Embassy Track; and
- B) The re-application is allowed only once.

※ Applicants must submit a documentation to prove that they will graduate before entering the UOS during application period, and submit an official certificate of graduation or a certificate of degree no later than August 31st, 2017. Failure to submit will result in cancellation of scholarship.

E. Applicants must maintain a grade point average (GPA) of higher than 80 points when their own scoring is converted into 100 points scale for the whole year of their last-attended educational institution.

* If a transcript does not include information on GPA or score percentile, it is required to submit an official document describing the applicant's score which is converted into a percentage or the applicant's place in rank in order to prove that the applicant belongs to top 20 percent in their former school.

F. Applicants with certified scores on their proficiency in Korean (TOPIK) or in English (TOEFL, TOEIC, IELTS) will be given priority. Submit an official certificate if it is applicable

G. Those who withdrew from the scholarship after being selected as KGSP grantees in previous years are NOT eligible to apply.

H. If two or more applicants get identical scores on admission evaluation, applicants in the field of natural science or engineering, or faculty members currently from developing countries will be given priority.

I. Descendants of Korean War veterans will receive an additional 5% of the total marks during the selection reviews.

※ Other qualifications or requirements are consistent with those from 2017 Korean Government Scholarship Program (Graduate) guideline.

4. Fields of Study

College	Department / Major		Degree offered		
			Master	PH. D.	
Social Science	Urban Administration		O	O	
	Public Administration		O	O	
	Social Welfare		O	O	
	International Relations		O	O	
	Business Administration		O	O	
	Economics		O	X	
	Urban Sociology		O	O	
Humanities	Korean Language and Literature		O	O	
	English Language and Literature		O	O	
	Chinese Language and Culture		O	-	
	Korean History		O	O	
	Philosophy		O	O	
Natural Science	Landscape Architecture		O	O	
	Environmental Horticulture		O	O	
	Physics		O	O	
	Life Science		O	O	
	Statistics		O	O	
Engineering	Civil Engineering		O	O	
	Architectural Engineering		O	O	
	Environmental Engineering		O	O	
	Chemical Engineering		O	O	
	Electrical and Computer Engineering		O	O	
	Urban Planning and Design		O	O	
	Transportation Engineering		O	O	
	Materials Science and Engineering		O	O	
	Mechanical and Information Engineering		O	O	
	Architecture		O	O	
	Geo-Informatics		O	O	
	Computer Science and Engineering		O	O	
	Energy Environment System Engineering		O	O	
Disaster Science		-	O		
Art and Physical	Sport Science		O	O	
	Music	Vocal	Classical	O	-
		Music	Musical	O	-
		Piano		O	-
		Violin		O	-
Environmental Sculpture		O	-		

※ “-” means “course not open yet” / “×” means “not offered for this semester”

5. Admission Criteria

- A. An comprehensive evaluation through document screening (transcript, statement of purpose, recommendation, etc) and an interview.
- B. Some departments will hold an additional interview or performance test. (Note: Art majors may have performance test)

※ If applicants are not able to attend the face-to-face interview for unavoidable reasons (e.g., failure in obtaining a visa), the interview will be conducted via telephone.

6. Application Documents / Submission

- A. Application form: download at <http://global.uos.ac.kr>
- B. Application submission: only for the University Track applicants
*Period: from Feb 6th (Mon) until Mar 7th (Tue), 2017
- C. How to submit: Visit the Institute of International Cooperation and Education (IICE) with application documents or send them via postal mail.
- D. Required documents: one original copy for each required document

Checklist for Application Documents	Master's	Doctoral
1. Checklist for Application Documents	o	o
2. Application Form (ID photo attached, 3×4cm)	o	o
3. Letter of Self-Introduction	o	o
4. Statement of Purpose	o	o
5. Letter of Recommendation (must be signed & sealed)	o	o
6. Applicant Pledge	o	o
7. Personal Medical Assessment	o	o
8. Bachelor's Diploma (or documentation to prove that applicants will graduate)	o	o
9. Bachelor's Transcript (Original copy)	o	o
10. Master's Diploma (or documentation to prove that applicants will graduate)	-	o
11. Master's Transcript (Original copy)	-	o
12. Certificate of valid TOPIK	△	△
13. Certificate of valid English proficiency test score (if applicable): TOEFL, TOEIC, IELTS, etc.	△	△
14. Published papers (if applicable)	△	△
15. Awards (if applicable)	△	△
16. Copy of passport or Alien Registration Card	o	o
17. Certificate of citizenship of Applicant and His/Her Parents: Birth certificate, Passport, Certificate of nationality, etc.	o	o
18. Documents to certify family relations: certificate of family relations, birth certificate, certificate of biological relationship	o	o
19. Adoption documents (*only for overseas Korean adoptees)	△	△

o: MUST // △: If applicable

- ★ All documents shall be presented in their original form. In case of submitting photocopied documents, applicants must submit both original copy and photocopy for certification. (Original copy will be returned after verification process)
- ★ Documents not in Korean or English must be accompanied by a completed English or Korean translation notarized by a notary's office (notarization is valid for one year after issuance).
- ★ If it is difficult to confirm the validity of submitted documents, additional documents may be required.
- ★ Δ means "if applicable"

7. Benefit: Scholarship, Korean language program, housing

A. Courses and Periods (as of September 1st, 2017)

- Master's (3-year): Sep. 1st, 2017 to Aug. 31st, 2020
(1 year of Korean language course + 2-year of Master course)
- Doctoral (4-year): Sep. 1st, 2017 to Aug. 31st, 2021
(1 year of Korean language course + 3-year of Doctoral course)

B. Scholarship

Categories	Airfare	Living Allowance	Research Support	Resettlement Allowance	Completion grant	Language Courses Tuition	Tuition Fees	Dissertation Printing Costs	Medical Insurance	Award for Excellent Korean Language Proficiency
Amount (KRW)	Economy class flight tickets (covered only once for each entry & return)	KRW 900,000	KRW 210,000 - 240,000 (per semester)	KRW 200,000 (once)	KRW 100,000 (once)	Actual cost (early semester)	Admission fee waived. Tuition supported.	Actual cost. (KRW 500,000 - 800,000) (once)	KRW 20,000 (per month)	KRW 100,000 (month)

C. Korean Language Course Support

- Study Period: one year (mandatory)
 - ※ All scholars, unless exempted, must take the 1-year Korean language program at language institutions
(The KGSP scholars must obtain at least level 3 on TOPIK by the end of the 1-year Korean language program, in order to be able to proceed to their degree programs.)
 - ※ The failure in achieving the level 3 on TOPIK within the 1-year language program will result in the cancellation of the scholarship and admission.
- Language Training Institution: one of the training institutions will be designated by NIIED for each scholar.

※ Note that the assigned language institution will not be changed.

- The KGSP grantees with advanced levels (5 & 6) on TOPIK at the time of applying will be exempted from the language program and must start their degree programs upon arriving in Korea.

D. On-campus housing (International House & Residence Hall)

- Cost

(Unit: KRW)

Types	Fee (semester)	Deposit (year)	During Vacation
International House	800,000 won	80,000 won	Unavailable (Reserved for International Exchange Programs)
Residence Hall (double occupancy)	560,000 won	80,000 won	Students are required to register for each vacation

※ When the grantees check-in, they should submit the Health certificate with at least 6-month of valid period.

※ For the summer/winter vacation, the students need to re-apply for it. (On-campus housing registration for each semester does not cover for vacations)

- Facilities

Facilities in each room	Public Facilities
-Bed, wardrobe, desk, chair -Internet LAN (apply at Administrative Office individually). -Central cooling/heating air condition (The temperature can be adjusted in each room.)	-Public shower, Public toilet -Coin Laundry -Physical Gymnasium, Seminar room, Internet room, Convenience store

8. Notes

- The NIIED Selection Committee (100 percent external committee members) selects the admitted candidates. Required documents must be submitted without any exception.
- The application should be submitted to only one of the tracks above, and will be disqualified if submitted to both.
- Submitted documents will not be returned to the applicants. (If you have no choice but to submit a photocopy, you are required to submit the original document as well to verify. In

this case, an original copy will be returned to applicants after verification process.

- D. Applications that contain incomplete or forged documents will be disqualified and the application in its entirety will be discarded. The UOS will revoke acceptance of scholarship grantees later found to be not meeting requirements.
- E. Applicant should not provide falsified information on self health checklist. All candidates who pass the 2nd round must get a comprehensive medical examination. If the results show that the applicant is unfit to study and live overseas for an extended period of time, he/she will be disqualified. (After an entrance to Korea, it is disqualified applicant's responsibility to pay his/her flight back to home country)
- F. As for the submission of the published papers, applicants are allowed to submit photocopies or printed version. (1 to 2 copies)
- G. Transferring to a different university under this scholarship is NOT permitted in any case.
- H. Theoretically, all application documents must be original copy. Documents in any other languages must be accompanied by a notarized Korean or English translation, authenticated by a notary public.
- I. If it is difficult to confirm the validity of submitted documents, additional documents may be required.
- J. Scholar grantees must submit certificates to prove their degree (graduation certificate and official transcripts). All documents shall obtain apostille or the Consular Authentication from a Korean consulate in the region where one studied.

- K. Applicants will be responsible for any mistakes or omissions made by himself/herself in the applications. Please pay close attention while filling in an application form. **Once the documents are submitted, all the information (e.g., applying field of study) cannot be changed. Furthermore, the major cannot be changed after being admitted.**

Institute of International Cooperation and Education (IICE)

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- Homepage : <http://global.uos.ac.kr> ⇒ For International Students
⇒ Studying in UOS ⇒ International Admissions
⇒ Korean Government Scholarship Program

■ 2017 Department of Music Audition Requirements(KGSP Graduate Program)

Department	Major	Audition Requirements	
Music	Vocal Music	Classical	. An aria from an opera (original tone and language) . Two lieder in different languages (e.g., Italian aria + German lied + French lied German aria + Italian lied + French lied French aria + German lied + Italian lied)
		Musical	. One musical uptempo . One musical ballad . One from opera aria } choose two songs (all performances shall be in original tone & original language) ※ Applicants can choose to show one's own specialty, e.g., instrument play, dance, acting.
	Piano	* Applicants will play 2 songs: 1. Beethoven One Piano Sonata(complete) 2. A piece of applicant's choice	
	Violin	. More than one movement in any violin concerto . Any piece other than concerto	
	Composition	. Submit three musics applicants recently composed (Out of three musics, more than two musics need to be recorded and submitted as well) . Interview (Applicant give an overview about his/her pieces. Questions regarding how well they understand modern music)	

※ Note

1. General Requirement: 2017 KGSP Department of Music Audition Application Form (Graduate program) submission.
 2. Only those who hold bachelor's degrees in music or an equivalent are eligible for the Department of Music (Vocal, Musical, Piano, Violin) admission.
(Exception: Applicants for Musical major can apply for it regardless of their bachelor's degree)
 3. An accompanist will not be provided by the UOS. Applicants should bring their own accompanist. For applicants who need accompaniment track, it is required to seal and submit accompaniment CD (MR) along with application documents (plus KGSP audition form). Those who will use accompaniment track must mark a check box for using MR on the Audition Application form.
- ※ If applicant encounters difficulty in entering South Korea on a audition day, he/she can submit video-taped performance (DVD) to replace the audition.

■ 2017 KGSP Department of Music Audition Application Form (Graduate)

Applying major	Voice – Musical <input type="checkbox"/>		
	Voice – Classical <input type="checkbox"/>		
	Piano <input type="checkbox"/>		
	Violin <input type="checkbox"/>		
Name	(last) (middle) (first)	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport number		Nationality	
ID card Address			
Current Address			
Telephone (Mobile)		E-mail	
Name of former university			

Title of song for audition	Composer (Full name)	Remarks (check box for MR)
1.		※ Accompaniment CD (MR) must be prepared by applicants. A copy shall be submitted as well. *Check box <input type="checkbox"/> MR will be used <input type="checkbox"/> MR will not be used
2.		
3.		

※ Note

1. Do not leave contact information box empty.
2. Write full title and composer's full name of music in its original language
3. Submit both application documents (KGSP Graduate program) and the audition application form.

※ Applicants for Voice-Musical: enclose MR CD with "major/register number/applicant's name/track number" being written on it.

■ Contact Information

College	Department	Location	전화번호
Humanity & Society	Urban Administration	The 21 st Century Building #404	+82-2-6490-2710~1
	Public Administration	The 21 st Century Building #215	+82-2-6490-2010~2
	Social Welfare	The 21 st Century Building #406	+82-2-6490-2075~6
	International Relations	The 21 st Century Building #213	+82-2-6490-2035~6
	Business Administration	Mirae Hall #506	+82-2-6490-2210~3
	Economics	Mirae Hall #504	+82-2-6490-2051~2
	Korean Language and Literature	Liberal Arts Building #217	+82-2-6490-2530~1
	English Language and Literature	Liberal Arts Building #321	+82-2-6490-2510~1
	Korean History	Liberal Arts Building #427	+82-2-6490-2550~1
	Philosophy	Liberal Arts Building #419	+82-2-6490-2570~1
	Urban Sociology	The 21 st Century Building #409	+82-2-6490-2730~1
Natural Science	Landscape Architecture	Baebong Hall #206	+82-2-6490-2835~6
	Environmental Horticulture	Science and Technology Building #411	+82-2-6490-2680~1
	Physics	Science and Technology Building #217	+82-2-6490-2640~1
	Life Science	Science and Technology Building #507	+82-2-6490-2660~1
	Statistics	Mirae Hall #708	+82-2-6490-2625~6
Engineering	Civil Engineering	Architectural and Civil Engineering #326	+82-2-6490-2420~2
	Architectural Engineering	Architectural and Civil Engineering #401	+82-2-6490-2753~4
	Architectre	Architectural and Civil Engineering #401	+82-2-6490-2750~2
	Environmental Engineering	The 1 st Engineering Building #416	+82-2-6490-2853~7
	Chemical Engineering	The 2 nd Engineering Building #306	+82-2-6490-2360~2
	Electrical and Computer Engineering	Information and Technology Building #401	+82-2-6490-2310~12
	Urban Planning and Design	Cheonnong Hall #202	+82-2-6490-2790~1
	Transportation Engineering	The 21 st Century Building #503	+82-2-6490-2815~7
	Materials Science and Engineering	Science and Technology Building #518	+82-2-6490-2400~2
	Mechanical and Information Engineering	Science and Technology Building #428	+82-2-6490-2380~1
	Geo-Informatics	The 21 st Century Building #602	+82-2-6490-2880~1
	Computer Science and Engineering	Information and Technology Building #202	+82-2-6490-2440~3
	Energy Environment System Engineering	The 1 st Engineering Building #313	+82-2-6490-2865
	Disaster Science	The 1 st Engineering Building #313	+82-2-6490-5376
Art and Physical	Sport Science	Law School #520	+82-2-6490-2945~7
	Music	Music Building #101	+82-2-6490-2930~2
	Environmental Sculpture	Design and Sculpture Building #114	+82-2-6490-2616~8

■ Campus Map



- | | | | |
|---|--|---|-------------------------|
| 01) Cheonnong Hall | 10) Kyongnong Hall | 19) Information and Technology Building | 28) Main Stadium |
| 02) The 1 st Engineering Building | 11) The 2 nd Engineering Building | 20) Law School | 29) University Museum |
| 03) Architecture and Civil Engineering Building | 12) Student Hall | 21) Main Library | 30) Main Gate |
| 04) Changgong Building | 13) University Press ROTC Building | 22) Student Dormitory | 31) Rear Gate |
| 05) Liberal Arts Building | 14) Science and Technology Building | 23) Laboratory of Architectural Engineering | 32) Wellness Center |
| 06) Baebong Hall | 15) The 21st Century Building | 24) Lumber Mill | 33) Mirae Hall |
| 07) University Center | 16) Design and Sculpture Building | 25) Media Hall | 34) International House |
| 08) Natural Science Building | 17) University Gymnasium | 26) Greenhouse | |
| 09) Music Building | 18) Birch Hall | 27) Main Auditorium | |