

**Application Guidelines for Admission to  
Graduate Schools of Yokohama National University as Doctoral Students  
under the Global Doctoral Program for Academic Career Support  
(Admission in October 2017 and in April 2018)**

Yokohama National University is recruiting students who want to enter its graduate schools as doctoral students in October 2017 or April 2018 under the Global Doctoral Program for Academic Career Support (GDACS), which is a doctoral program for faculty members of international partner universities in emerging nations.

**1. Graduate Schools and Programs Recruiting Students and Quota for Admission**

Graduate School	Program	Quota for Admission
Graduate School of International Social Sciences *	Doctoral programs	Up to around six students in total
Graduate School of Engineering		
Graduate School of Environment and Information Sciences		
Graduate School of Urban Innovation		

\* All-in-English Programs of the Department of Economics and the Department of International Business Law do not admit students under the GDACS as they currently recruit students through different admission procedures.

**2. Application Eligibility**

To be eligible, you must be, in principle, a faculty member of the universities in the emerging nations that have entered into an academic exchange agreement with Yokohama National University (including department-level agreements) listed in the appendix, as well as meet all the following requirements:

- (1) You have completed a master's program and earned a master's degree.
- (2) You intend to earn a doctoral degree within 36 months of your admission to Yokohama National University as a doctoral student.
- (3) You have asked the supervisor of your choice about research details, acceptance conditions and the like, and have obtained permission to apply before making an application.
- (4) You are proficient in Japanese at a level equivalent to or higher than N2 of the Japanese-Language Proficiency Test (or Level 2 under the former testing system) if you want to receive research guidance in Japanese. Or you are proficient in English at a level equivalent to or higher than a score of 80 in TOEFL iBT or an overall band score of 6.0 in IELTS if you want to receive research guidance in English.

**3. Application Documents**

You must prepare all application documents in Japanese or English. For any language other than Japanese and English, you must attach its Japanese or English translation bearing an official seal to every certificate.

- (1) Information Sheet ([Use the attached form.](#))
- (2) Application form and curriculum vitae ([Use the attached form.](#))
- (3) Field of Study and Research Plan ([Use the attached form.](#))

- (4) Certificate of (expected) completion of master's degree issued by your university (Submit the original.)
- (5) Academic transcript of master's program issued by your university (Submit the original.)
- (6) Master's thesis (If it is written in neither Japanese nor English, submit its Japanese or English abstract, too.)
- (7) Score report(s) for a Japanese and/or English language proficiency test (such as Japanese-Language Proficiency Test, TOEFL, and IELTS)
- (8) Two photographs of yourself (40 mm long by 30 mm wide) (Attach one of them to the application form.)
- (9) Published books and papers, reports and conference presentations that demonstrate your achievement and ability. (If any. Attach a list. If it is written in neither Japanese nor English, submit its Japanese or English abstract, too.)
- (10) Recommendation letter from the head of your department or president of your university (Submit the original.)
- (11) Pledge letter to acknowledge that you are financially responsible for all living expenses incurred during your enrollment at Yokohama National University (Use the attached form.)

#### **4. Application Procedures**

##### **(1) Before Applying**

Before applying, you must ask the supervisor of your choice about research details, acceptance conditions and the like, and obtain his/her permission to apply. You can find a supervisor in the List of Professors for International Students (<http://www.ynu.ac.jp/english/exam/professors.html>) on our website. When you send an email concerning permission to apply to the supervisor, you must also send the same email to the International Admissions Office ([iao@ynu.ac.jp](mailto:iao@ynu.ac.jp)).

##### **(2) How to Apply**

Enclose all the application documents listed in Section 3 in an envelope. Write "Application for GDACS" on the envelope and mail the envelope to the address stated in Section 12 by registered mail or any other similar method. At the same time, email (1) Information Sheet, (2) Application form and curriculum vitae and (2) Field of Study and Research Plan to the email address stated in Section 12.

#### **5. Application Deadline**

Your application documents must reach us no later than Wednesday, January 4, 2017 (or Monday, December 5, 2016 if you apply for the Graduate School of International Social Sciences); otherwise, we will not accept your application. Please be sure to submit your documents earlier, fully considering mailing delivery conditions that it takes longer than usual to deliver the mails during the year-end and new-year holiday season.

#### **6. Screening Procedures**

Successful applicants are decided through the screening of application documents. However, applicants may be required to have an interview if necessary. In this case, each graduate school will notify applicants of the interview details.

#### **7. Notice of Screening Results**

You will be notified of your results by email on Monday, February 6, 2017. If you pass the screening, we will issue a letter of admission, and a certificate of exemption if you are selected.

## **8. Application Fee, Admission Fee, and Tuition Fee**

You do not need to pay an application fee. Successful applicants with high academic performance are exempt from admission and tuition fees. (Note that the exemption may be cancelled due to poor academic performance.) If you are not exempt, admission fee of 282,000 JPY (one time only) and tuition fee of 535,800 JPY (annually) must be paid during the designated period.

## **9. Admission Procedures**

You will be promptly notified of the admission procedures (including the procedures for obtaining a Japanese visa) after you have been selected as a successful applicant.

## **10. Application Instructions**

- (1) You cannot have your application documents returned for any reason once we accept them.
- (2) You are not allowed to change your graduate school after applying.
- (3) If your application documents are found to contain any false information, your admission may be canceled even after you have been selected as a successful applicant.
- (4) If admitted, you can move into a dormitory room for single persons that we provide. If you want to live with your family, first come to Japan by yourself; then bring your family to Japan after finding appropriate housing by yourself. In this case, you need to bear all the costs necessary to bring your family to Japan and live with them. You should be aware that it is rather difficult and costly to find family housing.

## **11. National Security-Related Export Controls**

Yokohama National University has instituted its own rules for national security-related export controls based on the Foreign Exchange and Foreign Trade Act and rigorously screens the admission of international students to control the transfer of goods obtained in Japan to other countries, provision of technology, and exchange of personnel. Any international students subject to export control regulations may have restrictions placed on their chosen research activities, or may be ineligible to receive education at the University. Prospective students should therefore consult their proposed academic advisor before submitting their application, or take other precautionary measures when applying to study at the University.

For further details of export controls, please refer to the following URL:

[http://www.ripo.ynu.ac.jp/en/adscreening\\_en.html](http://www.ripo.ynu.ac.jp/en/adscreening_en.html)

## **12. Where to Send Application Documents and Make Inquiries**

All inquiries need to be made in Japanese or English.

International Admissions Office  
International Education Division  
Student Affairs Department  
Yokohama National University  
79-8 Tokiwadai, Hodogaya-ku, Yokohama 240-8501  
TEL: +81-45-339-3176, E-mail: [iao@ynu.ac.jp](mailto:iao@ynu.ac.jp)  
URL: <http://www.ynu.ac.jp/english/index.html>

## **Appendix: The list of universities in emerging nations that have entered into an academic exchange agreement with Yokohama National University**

### **[Southeast Asia, Southwest Asia and Mongolia]**

**Bangladesh:** The University of Dhaka

**India:** The Indian Statistical Institute, Indian Institute of Technology Madras

**Indonesia:** The University of Lampung, Institut Teknologi Bandung, Universitas Indonesia, Universitas Gadjah Mada

**Malaysia:** Universiti Sains Malaysia, University Teknikal Malaysia Melaka, University of Malaya, Univresiti Utara Malaysia

**Mongolia:** New Mongol Institute of Technology, Mongolian University of Science and Technology, National University of Mongolia

**Myanmar:** Mandalay University

**Philippines:** University of Santo Tomas, University of Philippines

**Thailand:** Thai-Nichi Institute of Technology, Thammasat University, Chulalongkorn University, Prince of Songkla University, Asian Institute of Technology

**Vietnam:** University of Transport and Communications, Ho Chi Minh City University of Technology, University of Danang, Vietnam National University Hanoi, University of Economics and Business Vietnam National University Hanoi, Foreign Trade University

### **[Russia, and Commonwealth of Independent States]**

**Uzbekistan:** Tashkent Financial Institute

### **[Middle East]**

**United Arab Emirates:** United Arab Emirates University

### **[Africa]**

**Egypt:** Cairo University

**Kenya:** University of Nairobi

**Madagascar:** University of Antananarivo

### **[South America]**

**Brazil:** Universidade de Sao Paulo, Pontificia Universidade Catolica do Parana, Federal Unviersity of Pernambuco, University of Campinas

**Columbia:** Eafit University, Universidad Nacional de Colombia

**Paraguay:** Universidad Nacional de Asuncion, Universidad Nacional de Caaguazu, Universidad Nihon Gakko