



TF LEaRN @ NTU

Temasek Foundation Leadership Enrichment and Regional Networking Programme @ NTU

AY2016-2017 Semester 1 (July – December 2016)

What is LEaRN?

The Temasek Foundation Leadership Enrichment and Regional Networking Programme @ Nanyang Technological University (TF LEaRN @ NTU) is funded by Temasek Foundation. The goal of this scholarship programme (TF LEaRN @ NTU) is to build bridges among student leaders in Asia, with an aim to achieve the following:

1. Develop a global mindset by acquiring a better appreciation of another culture, lifestyle, language, and enriching their leadership skills.
2. Form a sustained network amongst regional LEaRN participants.
3. Work together towards regional connection and development of Asia.
4. Build capability and learn whilst involved in the immersion programme

TF LEaRN @ NTU serves to provide a total experiential learning platform for the talented young leaders of the future from Asia, an opportunity to immerse a semester at NTU.

The total experiential learning platform is achieved through the amalgamation of semester course work, community service learning, cultural exchange activities, projects and host family experience in Singapore.

Asian undergraduate students selected to participate in TF LEaRN @ NTU will develop a strong sense of cross-cultural intelligence, gain a global mindset with sustained network of friends for regional networking among the development of Asia.

55 selected Asian undergraduate students will be offered to study a semester at NTU with tuition and living expenses covered.

Application for AY 2016-2017, Semester 1 (Academic Calendar: 23 July – 2 December 2016) will open in February 2016!

LEaRN

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| No. of Awards | <ul style="list-style-type: none"> The TF LEaRN @ NTU programme is only offered in Semester 1 55 LEaRN scholarship will be awarded for AY2016-2017 |
| Quantum | <ol style="list-style-type: none"> Each TF LEaRN @ NTU grant is tenable for an academic semester only or up to 6 months at NTU in Singapore. Each TF LEaRN @ NTU grant (up to S\$6,500) is aimed at subsidising the TF LEaRN Scholar's airfare, accommodation, living expenses (including books and transport), and programme fees. It shall cover the following: <ul style="list-style-type: none"> Economy Class air ticket subsidy of up to S\$1,000 (applicable for travel from home country to Singapore and back) On-Campus Accommodation Fee Living cost of S\$2,250 (2 disbursements – August & End October) Programme Fees (e.g. tuition fees, activities, projects, etc.) <p>NTU on-campus accommodation is guaranteed for all LEaRN recipients from partner universities in Asia.</p> |
| Nomination & Application Deadlines | <ul style="list-style-type: none"> Nomination Deadline: 15 March 2016 (Applicable for Partners) Online Application Deadline: 30 March 2016 (Applicable for nominated students) <p>Invitations for applications will be emailed to the International Relations Office of NTU's Asian Partner Universities for internal dissemination.</p> |

Eligibility

- Open to nationals of member countries of Asia (except Singapore) to pursue a semester of coursework at NTU.
- Applicants must be a full-time Undergraduate student in one of NTU exchange partner institutions.
- Have completed 2 semesters of study at home university, with proof of results.
- NTU will only review student applications that are nominated and formally submitted to NTU Office of Global Education & Mobility Education (OGEM) by the exchange coordinators of partner universities.
- Each NTU partner institutions **should not submit more than four (4) nominations**, unless otherwise indicated, for NTU's review. A selection process (see page 10) will be held and only selected candidates will be awarded the scholarship.

- **Each nominee should be from different faculty/schools.**
- Applicants should possess the following:
 - a) An excellent academic record - within the top 5% of cohort
 - b) A very good command of the English Language (see “English Proficiency Requirement” on page 5)
 - c) Hold leadership positions in any of the university student activity clubs and/or involved in community service
- A Recommendation Letter from faculty of host institution and an outline of a CV of the nominee’s accomplishments.
- See below for the **requirements** of the TF LEaRN @ NTU programme and the various **documents required** during application.

Requirements

A. Semester Course Work

Students must take a minimum of **12 AUs** (approx. 3 to 4 examinable courses) and maximum 20 AUs (approx. 4 to 5 examinable courses). Students are not allowed to audit any subjects when here on the programme. They should also aim to excel in the courses chosen.

B. TF LEaRN @ NTU Events & Activities

LEaRN scholars are to participate in **ALL** activities such as the Orientation, Singapore Tour, Networking Session and Farewell Event organised throughout the semester.

C. Reflections and Journal Reports

LEaRN scholars are required to periodically write down their reflections as well as to produce a journal with photos of **1,500-2,000 words** at the end of the TF LEaRN @ NTU on their Singapore immersion, community service learning, projects and host family experiences.

D. Community Service Learning

Apart from the semester course work at NTU, each LEaRN scholars are required to spend a **minimum of 15 hours** on community service during the semester.

E. LEaRN Mentor Programme

Each LEaRN scholar will be paired with a NTU faculty mentor to gain a lifetime of international understanding coupled with a holistic experience of living and studying in Singapore. LEaRN scholars are strongly encouraged to continue to be engaged with their mentors and fellow LEaRN scholars following the end of TF LEaRN @ NTU programme.

F. LEaRN Projects

To hone their leadership and project management skills, LEaRN Scholars will be divided into 3 core project teams, to work on projects such as the Memoir, Video and the Farewell event. Each team will work on their respective projects to conceptualise, plan and execute with guidance from NTU’s Office of Global Education & Mobility.

G. Temasek Learning Journey

LEaRN scholars **must** be prepared to attend a **1-day programme** to learn more about the work of Temasek Foundation and the Temasek group of companies. The latter include visits to flagship Singapore companies such as Singapore Power, Singapore Airlines, and CapitaLand etc.

H. International Leadership Forum

LEaRN scholars are required to participate in the **1-day** TF LEaRN International Leadership Forum. This forum brings together inbound and outbound scholars to present their views around a chosen theme and gives them the opportunity to network and exchange views and ideas with industry professionals around the theme.

I. TF LEaRN Sharing Sessions

After the TF LEaRN @ NTU Programme, LEaRN scholars must be prepared to:

- share their LEaRN experiences through seminars, blogs, university websites, presentations at their home university and country
- stay in touch with their fellow scholars and mentors
- periodically complete online surveys regarding their progress and development (Dec 2016, June 2017 and Dec 2017)

How to Apply

Application Process

(Please note that the LEaRN application must be submitted electronically together with the relevant documents)

- Applicants are students who have been officially nominated by their home institution to study at NTU via the TF LEaRN Programme @ NTU.
- Applicants are required to complete the online application form and upload all required documents.
Application Link: https://venus.wis.ntu.edu.sg/NG_APP/Pages/Login.aspx
- In the online application form, please indicate that you are applying for the 'LEaRN Programme' found on **Section A**, under the **Student Category**.
- Students should select at least 10 undergraduate courses during application stage for NTU school's review and approval. This is to ensure adequate number of approved courses prior to arrival at NTU. *(Max. 20 AUs; approx. 4 to 5 courses to be approved)*
- Undergraduate students can only choose undergraduate courses. LEaRN students are strictly prohibited from applying for postgraduate courses.

***Note:** LEaRN students must register and complete a **minimum of three (3) to four (4) examinable** approved courses at NTU (minimum 12 AUs) with proven results during the LEaRN programme.


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| <p>Information & Supporting documents</p> | <p>All required information and documents as follows <u>must be submitted online</u> together with the application form:</p> <ol style="list-style-type: none"> 1. Choice of at least 10 undergraduate courses for NTU School’s review. 2. Scanned copy of the latest official transcript (signed by the Registrar and includes home university's seal) in English, reflecting all courses taken in PDF format (<600kb). 3. Clear, coloured passport-size photo in JPEG format (<60kb; 400(W) x 514(H) pixels) <u>Click here for the photo guidelines.</u> 4. Scanned copy of passport information page in JPEG format (<200kb) 5. Up-to-date Curriculum Vitae (CV) in PDF format (<600kb) 6. Proof of English proficiency (e.g. GCE 'A' Level General Paper, IELTS, TOEFL, SAT1, IB, and MUET) – to be uploaded together with student’s transcript 7. Completed Endorsement Form for Business/Accounting courses <i>(Applicable to students who have selected business/ accounting courses in their online application only. See Pg 9 “Business/Accountancy Course Application” for more info.)</i> 8. A 200-word letter written by the applicant on why he/she deserves to be part of the LEaRN programme. <i>(Please list the leadership roles that you are currently undertaking, including involvement in any form of Social Community Services.)</i> 9. A Recommendation Letter from faculty of host institution and an outline of the nominee’s accomplishments. <p>Other supporting documents are to be emailed to tflearn@ntu.edu.sg by Wednesday, 30 March 2016:</p> <ul style="list-style-type: none"> • Endorsement Form approved by Home University <p><u>NO MAILING</u> of original documents is required.</p> |
| <p>English Proficiency Requirement</p> | <p>Non-native English speakers must have a minimum level of proficiency in English to be able to study at the Nanyang Technological University. Students are expected to fulfill any of the following:</p> <ul style="list-style-type: none"> • General Paper of the Singapore Cambridge GCE 'A' Level Examination: A1, A2, B3, B4, C5, C6 • IELTS: a minimum of 6 for the Writing sub-test • TOEFL: a minimum of 570 (paper) or 90 (internet) or 237 (computer) • SAT1: a minimum of 600 for the Verbal section; or 7 for the Essay section • IB: a minimum of 6 for Higher level English • MUET: Band 6 and a minimum of 50 for writing • GEPT: High intermediate Stage 2 consisting of writing and speaking modules (applies to students from Taiwan universities only) |

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| <p>Restricted Programmes (Unavailable to LEARN students and Exchange students)</p> | <ul style="list-style-type: none"> • Nanyang MBA and Graduate Business Programmes • School of Computer Engineering Graduate Programmes • Masters of Science in Aerospace Engineering • Graduate Diploma in Translation & Interpretation (HT5xxx) • All courses from our 5 autonomous institutions – the National Institute of Education*, the S Rajaratnam School of International Studies, Earth Observatory of Singapore, Singapore Centre on Environmental Life Sciences Engineering and Lee Kong Chian School of Medicine. <p><i>* Only NIE General Electives are available to exchange students</i></p> <ul style="list-style-type: none"> • Inter-semester sessions • Nanyang Business School Undergraduate Programmes <ul style="list-style-type: none"> a) Core Courses <u>unavailable</u> to non-Business students b) Courses relating to the Singapore legislation, legal and accounting system, which may be relevant only in the Singapore context <p>Please also refer to the following link for a detailed list of undergraduate restricted courses unavailable to exchange students or highly popular courses with limited vacancies: http://www.ntu.edu.sg/students/undergraduate/academicservices/documents/course%20Restriction.pdf</p> |
| <p>Announcement of Result</p> | <ul style="list-style-type: none"> • All application shall undergo stringent selection process and be reviewed by our committee • The announcement of selected LEARN awardees will be sent to their home university via e-mail latest by 16 May 2016. |
| <p>When will students receive their E-Welcome Package?</p> | <p>Awarded LEARN scholar will receive their E-Welcome package in May/June 2016 for admission into NTU.</p> <p>* The E-Welcome Package will be sent to the email address you had listed in your online application. Your exchange coordinator will also be notified of the acceptance via email.</p> |
| | <p>The E-Welcome Package shall include the following items:</p> <ul style="list-style-type: none"> • Your Letter of Enrolment • SOLAR Form (For application of Student’s Pass) • Procedures for applying Student’s Pass • Information on applying for campus housing • Information on Group Hospitalisation & Surgical Insurance (GHSI) • Arrival and orientation |

Note:

- Even though on-campus housing is guaranteed, awarded LEaRN scholars are still **REQUIRED** to submit their on-campus accommodation application via the **NTU Exchange Web Portal**.
- **DO NOT** apply for on-campus accommodation through our Housing Services Office website. Those are meant only for **FULL-TIME** local and international students, **NOT** exchange students or LEaRN Scholars.
- Application for on-campus accommodation shall be through the **NTU Exchange Web Portal**. Application links shall be provided in the E-Welcome Package.

Course Registration & Academic info

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| Semester Dates | <p>AY2016-2017, Semester 1 (Fall): 23 July 2016 – 2 December 2016 (19 weeks)</p> <p>*Note: 1) Students who arrive in NTU AFTER the start of the semester, especially after add/drop period, shall not be allowed to change their pre-registered courses or request for new courses to read.</p> <p>2) Students should be aware that there may be examination papers even on the last day of the semester. Hence, any return flight arrangements should be made after the semester date. NTU shall not re-schedule examination dates and students who are registered for the course but fail to sit for the examination paper shall be deemed to have failed the examination.</p> |
| Academic Calendar | <p>Undergraduates http://www.ntu.edu.sg/Students/Undergraduate/AcademicServices/AcademicCalendar/Pages/AY2016-17.aspx</p> |
| Study Programmes | <p>Undergraduates http://www.ntu.edu.sg/Academics/Pages/CollegesSchools.aspx</p> |
|  <p>Dedicated Academic Support@NTU</p> | <p>LEaRN Scholars are advised to take courses of the same level:</p> <ul style="list-style-type: none">• Undergraduates can only choose Undergraduate courses. Undergraduates are strictly prohibited from applying for postgraduate courses. <p>Refer to Pg 5 & 6 for the list of restricted programmes.</p> |
| Course contents | <p>Undergraduates https://wis.ntu.edu.sg/webexe/owa/aus_subj_cont.main</p> <p>Note: As updated course information for Semester 1 will only be available towards June 2016, kindly refer to Academic Year 2015, Semester 1 as a reference to the courses to be offered.</p> |

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| | <p>For other course information, please also refer to the course contents or outlines listed in the respective College/School websites. http://www.ntu.edu.sg/Academics/Pages/CollegesSchools.aspx</p> |
| Curriculum Structure | <p>International Exchange Students can take most of the courses offered in any of the four Colleges, subject to pre-requisites with approval by NTU faculty members and/or availability of vacancies and clashes of exam or class timetable.</p> <p>http://www.ntu.edu.sg/Services/Academic/undergraduates/Course%20Registration/Pages/CurriculumStructure.aspx</p> <p>Note:</p> <ul style="list-style-type: none"> • <i>National Institute of Education (NIE) and S. Rajaratnam School of International Studies (RSIS) are autonomous institutions in NTU and have their own set of criteria for exchange applications.</i> • <i>Courses offered under the Restricted Programmes are not available to exchange students</i> |
| NTU Academic Unit (AU) System | <p>NTU's courses are assigned credits based on the Academic Unit (AU) System. For a typical one-semester course, the number of academic units is calculated as follows:</p> <p>(a) one hour of lecture/tutorial per week : 1 AU (b) 3 hours' laboratory/fieldwork per week : 1 AU</p> <p>Find out more from the following links: http://www.ntu.edu.sg/Students/Undergraduate/AcademicServices/Pages/AcademicUnitSystem(AUS).aspx</p> |
| Workload per semester | <p>A maximum of 20 AUs per semester (subject to home university and NTU's approval – approx. 4 to 5 courses)</p> <p>NTU courses are mainly 3AUs or 4AUs.</p> <p>*LEaRN scholars are expected to sign up for at least three (3) to four (4) examinable courses (minimum 12 AUs) whilst at NTU on the scholarship programme.</p> |
| Number of courses selection (NOTE!) | <p>LEaRN Applicants <u>MUST</u> select at least <u>ten (10)</u> undergraduate courses (<u>in order of preference</u>) in the online application for approval. This is to ensure adequate number of approved courses prior to arrival in NTU (if you are accepted for admission to NTU). Please select carefully the courses which you should read in NTU, so that you are able to transfer the credits back to your home university.</p> |

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| | <p>Approval of courses is required by the offering Schools in NTU and that does not mean you are guaranteed enrolment in the courses, as this is subjected to NTU pre-requisites, availability of vacancies, and clashes in timetable.</p> <p>If you do not have enough approved courses, or choose to apply for new course(s) to read after your arrival at NTU, <u>course approval shall be subject to NTU pre-requisites and vacancies available</u>. It shall not be guaranteed that you will be offered the course(s) and your course registration will be delayed. Requests to reselect courses while you are in NTU will only be processed if there are valid reasons.</p> <p><i>Note: LEARN Scholars are strongly encouraged not to deviate from the list of approved courses. It is imperative that you select courses which are approved by your home university and deemed necessary for academic progression.</i></p> |
| <p>Course Registration</p> | <p>Upon receipt of your E-Welcome package, awarded LEARN Scholars shall be given access to the NTU Exchange Web Portal. In this web portal, you will be able to obtain the information on UG course registration and view the list of your approved UG courses.</p> <p>LEARN Scholars will be pre-allocated a number of their approved UG courses during NTU course registration period in <u>July 2016</u> (for AY2016-2017 Semester 1's application), subject to the discretion of the offering Schools, availability and no clashes in class/examination timetable. You would have the opportunity to register additional approved UG courses during the Add/Drop period in the first two week of the semester.</p> <p>Please note that some UG courses are highly popular (particularly Business, Accountancy, Sociology courses). While the University will try to meet the demand where possible, exchange students should expect that not all demand can be met due to vacancy limitations.</p> |
| <p>Business/Accountancy Course Application</p> | <p>All exchange students who apply for the Business/Accountancy courses offered by Nanyang Business School are required to read through the School's guidelines carefully.</p> |

Grading system

NTU uses the Grade Point Average (GPA) system in awarding grades.

| Letter-Grade | Grade Point |
|--------------|-------------|
| A+ | 5.0 |
| A | 5.0 |
| A- | 4.5 |
| B+ | 4.0 |
| B | 3.5 |
| B- | 3.0 |
| C+ | 2.5 |
| C | 2.0 |
| D+ | 1.5 |
| D | 1.0 |
| F | 0.0 |

Academic Transcripts

LEaRN scholars' academic transcripts will be mailed directly to their home institution within **2 months** after the end of the semester.

A scanned copy of the academic transcripts will be emailed to the International Office of the respective universities for file.

Selection Process

- The selection process will be competitively based on superior academic background and leadership quality demonstrated.
- All students hoping to be selected for the TF LEaRN @ NTU Programme must submit their online application with all required documents for AY 2016-2017 Semester 1 admission to NTU by **30 March 2016** for consideration.
- Successful applicants will be notified latest by **15 May 2016**.
- An E-Welcome package together with the Letter of Enrolment shall be mailed to the partner university for the selected candidate in May/June 2016.

On-Campus Accommodation

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| <p>NTU Hall of Residences</p> | <ul style="list-style-type: none"> • NTU has 18 halls of residence that are home to some 9,200 undergraduates. They offer similarly styled accommodation and are co-ed by floor or wing. • LEaRN Scholars shall be housed in one of our 18 undergraduate Halls of Residences based on double occupancy i.e. twin-sharing, where only 10 Halls have air-conditioned rooms. However, all rooms have ceiling fans. • The 18 Halls of Residence were built in different periods with some dating back to the 1970s. Students have to be prepared to accept the different designs and structures of Halls/rooms. While the designs and furnishings of the older Halls are not as modern, they are usually kept clean. • More details on our Halls of Residences can be found at: http://www.ntu.edu.sg/has/Undergraduate/HallsofResidence/Pages/Halls.aspx <p>Note:</p> <ul style="list-style-type: none"> • <i>Students with medical condition and/or have specific requests will have to submit doctor's letter certifying the condition which shall be verified by NTU Medical Centre.</i> • <i>Students are required to declare medical conditions and requests when submitting application for TF LEaRN @ NTU.</i> |
| <p>Furniture & fittings available in the room</p> | <ul style="list-style-type: none"> • Rooms are furnished with a bed, mattress, study table, chair, wardrobe, bookshelf and soft board (to pin notes, etc). Each room is fitted with window coverings such as venetian blinds or curtains, lighting and a fan. Note: <i>Bed-linen, blankets and pillows are <u>NOT</u> provided.</i> • There are phone jacks and Ethernet connections in each room. Other fittings may be provided and these vary from hall to hall. Note: <i>Internet cables are <u>NOT</u> provided.</i> • Wifi is not available in the room. |
| <p>Is on-campus accommodation available to LEaRN Scholars?</p> | <ul style="list-style-type: none"> • On-campus accommodation is guaranteed to all awarded LEaRN Scholars. • Even though on-campus accommodation is guaranteed, all LEaRN scholars are required to submit their on-campus accommodation application via the NTU Exchange Web Portal prior to the stipulated closing date. Application must be submitted by the specified closing date, failing which no accommodation will be allocated and students have to source for own off-campus accommodation. • <u>DO NOT</u> apply for on-campus accommodation through our Housing Services Office website. Those are meant only for FULL-TIME local and international students, NOT LEaRN Scholars. |

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| <p>Is on-campus accommodation available to LEARN Scholars? (Continued)</p> | <ul style="list-style-type: none"> • Allocation of accommodation shall be subject to availability, through <u>random balloting system</u>. • Students are allocated <u>randomly</u> and request for <u>transfer of Halls shall not be entertained</u>. • Request for specific room-mates or preferred Halls cannot be acceded to. |
| <p>Personal Items to Bring or Buy</p> | <ul style="list-style-type: none"> • Shower tote bucket • Toiletries • Towels, washcloths (recommended 2 sets) • Shower shoes • Single-size bed sheets/linen, blanket, pillow, pillow cases • Laundry bag, detergent • Clothes hangers and pegs • Internet cable • Padlocks |
| <p>When can students move in to the Hall of Residences?</p> | <p>3 days before commencement of the semester.</p> <p>The Housing Services Office (HSO) shall notify the exact check-in date to the LEARN Scholars who are successful in securing on-campus accommodation as soon as the check-in dates are confirmed.</p> <p>LEARN Scholars who intend to arrive earlier than the check-in date and/or arrive after office hours shall have to source for temporary off-campus housing.</p> |
| <p>Period of stay for on-campus accommodation</p> | <p>Period of stay in the hostel is determined by the approved period of exchange as stipulated on the NTU Letter of Enrolment.</p> |

Pre-Departure and Arrival

- [Pre-departure Guide book](#) for International Students may be found on the web.
- More Information on arrival, housing and visa applications will be provided in the E-Welcome Package in **May/June 2016**.

**For further enquiries, please email tflearn@ntu.edu.sg
or visit our website at www.ntu.edu.sg/tflearn**