



Tohoku University

Exchange Programs 2016 Fall Enrollment

Application Procedures

- The whole application process must be completed through the following online application system, which will be available from January 10, 2016.
https://applicant.insc.tohoku.ac.jp/t-cens_tohoku_ex/new_user.php
- Applications must be submitted by the person in charge at the partner university. Download all application forms from the URL above, send applicants the forms and “Applicant Information Sheet”, which is also attached to the email, and have each applicant enter their application data.
- Create a Login ID and Password for EACH applicant on the website. Log in and fill out the online application form with the information provided by the applicants on their Applicant Information Sheets, and upload the supplemental application materials.

List of supplemental application materials:

- 1.* Statement of Purpose / Study Plan
2. Official Academic Transcript
(A page that describes the grading scale in English is also needed.)
3. Letter of Recommendation from each applicant’s advising professor
4. Certificate of Enrollment at applicant’s home university
- 5.* Certificate of Health
6. A photocopy of the applicant's passport identification page
(Identification page with applicant’s photo and name)
7. A photograph of the applicant
(JPEG file, the aspect ratio must be 3:4.)
- 8.* Application form for JASSO scholarship (only qualified applicants)
9. A copy of the applicant's certificate of language proficiency

*Form 1, 5 and 8 are downloadable from the URL above.

Applications must be submitted by March 10, 2016 (Japan Standard Time).
Any applications submitted after the deadline will not be processed.
Please note that we do NOT accept any application materials by post or email.

- Screening results will be announced via email by the end of June. All applicants must go through the screening process and only those who pass the screening will be admitted.