Paper Title (*A4 paper size*)

Subtitle as needed *(paper subtitle)*

First Author Name

*line 1 (of Affiliation): dept. name of organization*

line 2: City, Country; e-mail address

Second Author Name

*line 1 (of Affiliation): dept. name of organization*

line 2: City, Country; e-mail address

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Keywords— Include at least 4-6 keywords or phrases

# Introduction and Header

This document is a template instruction. Please refer to the ICIIIM 2015 format template. Each page should include a header. Top margin for the header should be 1 centimeter. The header should be ‘International Conference on Inclusive Innovation and Innovative Management (ICIIIM 2015).’ It should be in *Italic* 10-point font.

For questions on paper guidelines, please contact the conference contact person. Information about final paper submission is available from the conference website or through inquiry to the contact person.

# Page Layout

An easy way to comply with the conference paper formatting requirements is to use this document as a template and simply type your text into it.

1. Page Layout

Your paper must use a page size corresponding to A4 which is 210mm (8.27") wide and 297mm (11.69") long. The margins must be set as follows:

* Top = 19mm (0.75")
* Bottom = 43mm (1.69")
* Left = Right = 14.32mm (0.56")

Your paper must be in two column format with a space of 4.22mm (0.17") between columns.

# Page Style

All paragraphs must be indented. All paragraphs must be justified, i.e. both left-justified and right-justified.

1. Text Font of Entire Document

The entire document should be in Times New Roman or Times font. Type 3 fonts must not be used. Other font types may be used if needed for special purposes.

Recommended font sizes are shown in Table 1.

1. Title and Author Details

Title must be in 24 pt Regular font. Author name must be in 11 pt Regular font. Author affiliation must be in 10 pt Italic. Email address must be in 9 pt Regular font.

TABLE I  
Font Sizes for Papers

|  |  |  |  |
| --- | --- | --- | --- |
| Font Size | Appearance (in Time New Roman or Times) | | |
| Regular | Bold | Italic |
| 24 | title |  |  |
| 11 | author name |  |  |
| 9 | author email address,  cell in a table | abstract body | abstract heading (also in Bold) |
| 10 | main headings (in Capital Letters) |  | Sub-headings |
| 9 | table caption  figure caption  (in Capital Letters) |  | source |

*Source: International Conference on Inclusive Innovation and Innovative Management*

1. Figures and Tables

Figures and tables must be centred in the column. Large figures and tables may span across both columns.

1. Equations

All equations should be placed on separate lines and numbered consecutively, with the equation numbers placed within parentheses and aligned against the right margin.

*Mi = f(x)* (1)

1. Headers and Footers

Headers and footers must not be used. Use endnotes instead.

##### acknowledgement

Acknowledgement is optional and should appear before the references and before the appendices. Any “Appendices” should appear at the end of the article.

##### References

The APA format is used. References are listed alphabetically after the text.

Paper titles should be written out in full. Examples are:

Bettinger, C. (1989). Use corporate culture to trigger high performance. *Journal of Business Strategy*, 10, 38-42.

Goffee, R., & Jones, C. (1998). *The character of a corporation: How your company's culture can make or break your business*. New York: Harper Collins Publishers.

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##### appendices

The appendix should immediately follow the body of the paper and precede the references. If there is more than one appendix, number each consecutively.