# APPLICATIONS FOR

#  INTERNATIONAL PROGRAM AT OITA UNIVERSITY (IPOU)

 **FOR SPRING & FALL ENTRIES 2015-2016**

1. Purpose.

Oita University offers a special course of study titled **International Program at Oita University (IPOU)** for undergraduate students and postgraduate students from universities with formal student exchange agreements with Oita University. The program aims to expand the Student Exchange Promotion Scheme by accepting students who do not have sufficient ability in the Japanese Language. Classes are taught in English and prior knowledge of Japanese is not required.

1. Features.
International students will be able to take classes offered in English together with Japanese students in various subjects. Thirty credits will be offered per academic year. Credits earned at Oita University may be certified as applicable to the total number of credits necessary for graduation at the international student’s home university.
2. Language of instruction.

English

1. Qualifications and Conditions.
	1. Undergraduate or postgraduate students should be enrolled in a regular course of study in their home university. It is desirable that the IPOU Program be taken in the student’s third or higher year. In the case of postgraduate students it is to be understood that IPOU courses are offered at the undergraduate level.
	2. Students whose first language is not English must have **sufficient ability in English to understand lectures taught in English**. In principle, they are expected to have the 550 TOEFL score (79-80 score for an internet-based test) or the 6.0 IELTS Band Score.
	3. Students should have excellent academic standing and personal records at their home university.
	4. Students should be highly motivated in addition to having a clear study plan in any field available at their home university and are likely to benefit from studying at Oita University.
	5. Students must be eligible to be granted a “College Student Visa” upon arrival in Japan.
2. Course Information.
 See the list of courses.
3. Period of Stay.

|  |  |
| --- | --- |
| 6 months | 1 year |
| •From April 2015 to August 2015 for Spring (April) entry | •From April 2015 to February 2016 for Spring (April) entry |
| •From October 2015 to February 2016 for Fall (October) entry | •From October 2015 to August 2016 for Fall (October) entry |

## 7. Documents required for applications.

Note: All documents should be completed in English.

7.1 Application Form for International Program at Oita University (IPOU).
This form should be completed by the applicant.

7.2 Resume.

The resume should be signed and should include education from entrance to elementary school onwards, a contact address, phone number, fax number and e-mail address.

7.3 Letter of Recommendation.

The letter of recommendation should be completed by an academic (faculty) staff member of the home university. Care should be exercised to indicate an order of priority in the event that there are several candidates. However, Oita University reserves the right to vary the home university’s order of priority if, in the opinion of the University, the English language competency of a lower-ranked applicant is such as to outweigh any disability in any other area.

7.4 Proof of Student Status and Academic record (issued by the home university).

7.5 Certificate of TOEFL Score or Certificate of English Language Ability.

Applicants will be required to have taken TOEFL or IELTS. A copy of the TOEFL or IELTS Certificate must be supplied with each application. This requirement is not necessary for native speakers of English.

7.6 Official Certificate of Health.

This form should be completed by and signed by a physician.

7.7 A Bank Statement.

A bank statement is required for all applicants not awarded scholarships. The statement should show as being currently available a balance of 400,000JPY in the case of a six-month stay or 700,000JPY for a stay of one year.

7.8 Application for Certificate of Eligibility for Status of Residence, 1,2 and 3.

7.9 Photographs (4cm×3 cm); three copies.
Photographs should be taken within the last 6 months with a plain background. The name of the student should be printed on the back of each photograph.

8. Deadline for Applications for admission.

• For enrollment in April 2015, the application deadline is November / 28 / 2014

• For enrollment in October 2015, the application deadline is March / 27 / 2015

9. Notification of acceptance.

• For enrollment in April 2015, the notification will be in mid-January, 2015.

• For enrollment in October 2015, the notification will be in mid-May 2015.

10. The student status.

It should further be noted that IPOU students are regarded by Oita University as special audit students.

11. Requirements for Completion of the Program.

 Upon completion of the Program a certificate will be issued provided the following requirements are met:

1. Students must have completed a minimum of 7 courses per semester.

For course offerings, visit the CIER(Center for International Education and Research) site: http://www.cier.oita-u.ac.jp/e/academic\_e/sirabasu\_pdf\_e/syllabus13\_e.pdf#zoom=100&page=56

1. In principle, students must attend the CIER Seminar (given only in the Fall Semester) and the Fieldtrips. It is also a requirement that a report should be submitted on the Seminar and each Fieldtrip.
2. At the end of the Program students must submit a final report to reflect on their performance and experience at Oita University.

Inquiries.

For further information, please contact the following.

International Office, Oita University

Email: exchange@oita-u.ac.jp