

**INPEX SCHOLARSHIP FOUNDATION** was established as nonprofit organization in Japan on March 1981 with donated fund by INPEX Corporation (the then name was Indonesia Petroleum, Ltd.) in commemoration of her 15th Anniversary in order to promote mutual understanding, friendship and goodwill through an exchange of students by means of scholarship awards.

Under its international education exchange program, this FOUNDATION offers scholarships to Indonesian students who wish to study in the postgraduate course of university in Japan, and accepts the applicants for scholarships for 2015 on the following plan.

### **1. REQUIREMENTS FOR APPLICATION**

All of the following conditions should be satisfied.

- (1) Those who have the nationality of the Republic of Indonesia and are less than 30 years of age at the time of the submission of the application, and have "SARJANA" Degree in Natural Science from a prestigious Indonesian university with at least 16 years of school education, or equivalent academic background.
- (2) Those who have the aim to study the course of Natural Science in the master's programs of university in Japan, and were permitted or are expected to be permitted to enter the university.
- (3) Those who have excellent results of school record, (cumulative GPA : more than 3.0) and are in good health.
- (4) Those who have been permitted to get the scholarship of the FOUNDATION by their belonging institutes, universities or companies.
- (5) Those who have interest in the friendly relations between the Republic of Indonesia and Japan and are prepared to contribute to the promotion of such relations.
- (6) Those who had not or have not been awarded similar scholarships in Japan or in developed countries.

### **2. NUMBER OF SCHOLARSHIP STUDENTS TO BE ACCEPTED**

A maximum of THREE (3) students will be accepted for the 2015 scholarship program.

### **3. PAYMENT AND STOPPAGE OF AWARD**

- (1) The payment of school and living expenses will be made to the scholarship students during their study in Japan, based on the Regulation of Scholarship Award of this FOUNDATION.
- (2) The scholarship award in 2015 is as follows.
  - 1) School expenses to be paid to the university such as entrance examination fee, entrance fee, tuition fee, etc. are all borne by the FOUNDATION.
  - 2) Monthly award of Yen 160,000 is given to each student as living expenses, including lodging expenses, medical expenses, transportation fee, books, etc. Commuting pass expense is separately borne by the FOUNDATION.

- (3) Air ticket (economy class, Jakarta-Tokyo) will be given to the scholarship students when coming to and leaving Japan. However, all other expenses necessary for travelling such as passport acquisition fee, visa fee for entering Japan, etc. are to be borne by the students.
- (4) A scholarship is awarded for up to two years and eight months maximum.
- (5) The payment of the award will commence from the date mentioned in the notification of acceptance, and will end on the date 30 days after the day of completion of study or research, the date leaving Japan or the expiration of 2 years and 8 months, whichever occurs earlier.
- (6) In case the date of commencement or termination of the scholarship award is in the middle of the month, full amount will be given if the balance of days is more than half month, and half amount if the balance of days is less than half month.
- (7) The payment of scholarship award is stopped in the following cases.
  - 1) When it becomes impossible for the student to continue their study or research due to illness or failure in the examination to the master's course or other reasons.
  - 2) When the results of school record are poor.
  - 3) When the professor in charge considers that the student is not qualified to continue studying or continue research.
  - 4) In case the student is unsound and improper in their conduct.
  - 5) When the student brings discredit to this FOUNDATION's prestige and reputation.
- (8) Absence from Japan during grant period.

Scholarship students may leave Japan temporarily during the grant period if such absence does not interfere with the purpose of the grant.

  - 1) A total absence of up to 21 days per year after having passed the entrance examination to the master's course will be allowed without any deduction in grant benefits.
  - 2) A total absence in excess of 21 days per year will result in deduction of monthly award for the excess period accordingly.

#### **4. SELECTION**

- (1) The selection shall be made from the qualified applicants by examining application form, past school records, study plan, letter of recommendation, English proficiency test score and other documents.

The FOUNDATION will favorably consider a positive recommendation letter by a prospective academic supervisor of a Japanese university which an applicant wishes to enter.
- (2) Selection procedures are as follows.
  - 1) Primary Selection  
To be made by the Screening Committee of the FOUNDATION on examining the documents.
  - 2) Final Selection  
To be made by the Board-Directors' Meeting of the FOUNDATION.
  - 3) All applicants will be notified of the results of the primary selection by the end of January 2015 and the final selection of the scholarship students by the end of March 2015.

## 5. APPLICATION METHOD

- (1) Applicants must fill out the fixed forms which please bring or send by registered mail to the following with the description of "APPLICATION FOR SCHOLARSHIPS" on the envelope.

INPEX Corporation, Jakarta Office 35 <sup>th</sup> Floor TCC Batavia Tower One Jl. K.H Mas Mansyur Kav. 126 Jakarta Pusat 10220, Indonesia
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- (2) The following papers must be submitted, being attached to the application form.
- 1) 2 photographs, 5cm x 3.5cm, of upper part of the body without hat. One should be attached to the application form and the other with the name written on the backside should not be attached.
  - 2) School Record  
Transcript of academic record issued by the university attended
  - 3) Letter of Recommendation  
Confidential letter addressed to the FOUNDATION from the president or the advisory professor of the graduated university, and/or from the present employer (if currently employed).
  - 4) Certificate of Graduation  
Graduation certificate issued by the university attended.
  - 5) Personal History and Personal Data (Curriculum Vitae)
  - 6) Health Certificate made out by the medical doctor
  - 7) Admission Certificate from the university or other research institute in Japan, if already obtained.
  - 8) Certificate of TOEFL/IELTS score record.
  - 9) Certificate of Japanese language proficiency, if any.
  - 10) Return Envelope (approx. 23cm×12cm) with your name and address on the front.
- (3) The deadline for application is November 15, 2014, but the documents received with the postmark of the above date are also valid for application and accepted by the FOUNDATION.
- (4) All papers received with the application form will not be returned to the applicants.

## 6. LETTER OF ACCEPTANCE OF SCHOLARSHIP AWARD

The candidates who passed the final selection by this FOUNDATION should submit a Letter of Acceptance of Scholarship Award to this FOUNDATION by the fixed date. In case of failure, they will automatically be disqualified as a candidate for the scholarship award.

## 7. COMMENCEMENT OF RECEIVING SCHOLARSHIP AWARD

The grantees of the scholarship award should take up their scholarship during the course of 2015 Japanese fiscal year (up to March 31, 2016). Extension of the scholarship beyond the specified period will not be considered.

## 8. ARRIVAL ALLOWANCE

Yen 60,000 will be paid to each student, who is awarded 2015 scholarships by this FOUNDATION, upon their arrival at Tokyo.

## 9. COMPREHENSIVE ACCIDENT INSURANCE

The FOUNDATION will take out comprehensive accident insurance on the recipients of the INPEX Scholarships to cover them from their time of entry into Japan until their arrival back in Indonesia at the completion of their study in Japan. The amount of the policy is Yen 25,000,000 for Injury Death or Residual Disability.

The FOUNDATION requires each recipient of a scholarship to take out insurance for themselves to cover the period from their exit from Indonesia to their entry into Japan. The FOUNDATION will then reimburse each scholarship recipient for the insurance premium.

## 10. ADVISORY PROFESSOR IN JAPAN

In case an applicant has an advisory professor in Japan, their name and the reason of asking for their advice must be mentioned in the application form.

## 11. LODGINGS

This FOUNDATION has no lodgings to accommodate the scholarship students. Housing problem is very serious in big cities in Japan, and therefore, the student who is awarded the scholarship of this FOUNDATION should secure their lodgings beforehand through their advisors or acquaintances in Japan. This FOUNDATION will also help the scholarship student to find their suitable lodgings.

## 12. SCHEDULE FOR ACCEPTING SCHOLARSHIP STUDENTS IN 2015

November 15, 2014	.....	<u>Closing of application</u>
January 2015	.....	Decision of successful candidates from primary selection
March 2015	.....	Decision of scholarship students
April/May 2015	.....	Submission of application as Research Student by the above scholarship students
September 2015	.....	Arrival of scholarship students from Indonesia to Japan
September/October 2015	.....	Commencement of study of Japanese language in the special course of the university or a Japanese language school
October 2015	.....	Commencement of study of Research Student Program of the university
January 2016	.....	Entrance examination to the master's course
April 2016	.....	Commencement of study at the master's course of the university

## REFERENCE

### ACCEPTANCE OF FOREIGN STUDENTS IN JAPANESE UNIVERSITIES

Several of Japanese universities such as Waseda University, Keio University and Tokyo University of Agriculture have had long experience in accepting foreign students. At first, they admit their applicants as research students for six months, and let such students, whose knowledge of Japanese language is insufficient, mainly study Japanese language in the special course of the university. Then, at the end of the special course, the research student must take a special entrance examination to the master's course, usually for academic intellectual faculty and Japanese/English language proficiency. The examination usually involves an interview by the professor in charge. Only those who passed such special entrance examination are admitted entering the university as a regular student of the master's course. Even after admitted, generally speaking, many classes are taught in Japanese, some explained in English, and some conducted in the mixed languages. The importance of studying the Japanese language throughout their campus life cannot be overemphasized in addition to improving English proficiency. This FOUNDATION encourages its scholarship students to study Japanese language and extends financial assistance by the means of compensating Japanese language tuition fees immediately after selected.

Recently some of Japanese universities have opened a new course such as International Graduate course or Global Course for international students. They place their entrance examination and hold classes in English. Those universities do not necessarily specify how much proficiency in English is required but many deem that more than 550 TOEFL score record or the equivalent level in other English proficiency tests will be necessary. Even foreign students in International/Global Graduate Course will need a certain level of Japanese language proficiency to fully enjoy their life in Japan. A recent study shows that the higher fluency in Japanese language a foreign student acquire, the more fruitful life they can spend in Japan.

### MASTER'S DEGREE IN JAPANESE UNIVERSITIES

According to the educational system of Japan, the course for a master's degree requires at least two years for study after graduation from a university (i.e. after completion of the whole course of 16 years conducted at school - 6 years in primary school, each 3 years in middle and high school and 4 years in faculty course of university).

Those who have studied in such course for the required terms of study, obtaining the necessary credits, and have passed the terminal examination after submission of their theses, will be given the master's degree.