



An Announcement of Khon Kaen University

130/2014

On the Rules and Regulations for Application of the KKU Scholarship  
for ASEAN and GMS Countries' Personnel, Academic Year 2014

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Khon Kaen University has always taken an important role to participate in developing personnel and resources of the countries in the Mekong Sub-region, especially the neighboring countries. Presently, Khon Kaen University is extending its role in human resource development of the regional Asian countries to respond to the coming ASEAN Community in 2015. Human resource development is the heart of all aspects of national development. Collaboration among academic institutions of the countries in ASEAN Community is vital and a necessity in response to the role of ASEAN Community in the world society and augmentation of the potentiality of our regional human resources. This is especially true in academic and research work, which Khon Kaen University has continuously encompassed, in its major mission towards the Me Kong Sub-regional human resource development.

Therefore, by virtue of Article 20 and 23(1) of The Khon Kaen University's Act of 1998 and Article 6 of Khon Kaen University's Rules and Regulations pertaining to the University's proceedings, the University has proclaimed the following announcement.

- Article 1 This announcement is referred to as "An Announcement of Khon Kaen University number 130/2014 on the Rules, Regulations and Application for the KKU Scholarship for ASEAN and GMS Countries' Personnel of Academic Year 2014".
- Article 2 This announcement is to come into effect the day following the official announcement.
- Article 3 In this announcement:
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|--------------------|-----------|--|
| University         | refers to | Khon Kaen University.  |
| Faculty            | refers to | the Faculty or the Institute equivalent to the Faculty of Khon Kaen University which offers the program for a student who wishes to enroll.    |
| Committee          | refers to | the Committee responsible for carrying on the scholarship program for our Neighboring Countries' Personnel.                                    |
| ASEAN Community    | refers to | the nine countries in ASEAN Community including Laos, Cambodia, Vietnam, Myanmar, Indonesia, the Philippines, Brunei, Malaysia, and Singapore. |
| Me Kong Sub-region | refers to | the five countries with adjacent borders: Laos, Vietnam, Cambodia, Myanmar, and South China (Yunnan)   |

Article 4 Eligibility

- 4.1 The applicant must hold one of the nationalities of these mentioned ASEAN or GMS countries.
- 4.2 The applicant must have the official permission to study at Khon Kaen University from the institute/organization with which the applicant is affiliated in the homeland country, and must be able to show the authorized signature of the highest rank officer in charge or by a person with the equivalent authority.
- 4.3 The applicant must fulfill all the requirements as per those who are eligible to study in that particular curriculum at Khon Kaen University.

Article 5 Scholarship Categories

This scholarship is offered for regular programs, international programs or English programs at a graduate level at KKU, and not for any special projects or special programs. There are three types of scholarships as follows:

Type of Scholarship		Detail of Scholarship (per person per year)					Total amount of scholarship that KKU supports (per person per year)
		Scholarship that covers the tuition fees (per person per year)	Scholarship that covers the accommodation and living expenses (per person per year)	Research and/or thesis (per person per year)	Travel Expenses	VISA extension	
1	KKU revenue budget (Full Scholarship)	up to 200,000 Baht (amount paid as actual expenses)	96,000 Baht	18,000 Baht	Up to 10,000 Baht	5,700 Baht	Up to 329,700 Baht
	KKU revenue budget	up to 200,000 Baht (amount paid as actual expenses) (Type 2.1)*	-	18,000 Baht	Up to 10,000 Baht	5,700 Baht	Up to 233,700 Baht
	Organization	-	96,000 Baht (Type 2.2)*	-	-	-	96,000 Baht
3	KKU revenue budget	up to 200,000 Baht (amount paid as actual expenses) (Type 3.1)*	-	18,000 Baht	Up to 10,000 Baht	5,700 Baht	Up to 233,700 Baht
	KKU Faculty	-	96,000 Baht (Type 3.2)*	-	-	-	96,000 Baht

Note: \* Scholarship type 2.1:

The Partial Scholarship for the applicant who has already received some support from an external organization. Khon Kaen University will cover for tuition fees not exceeding 200,000 Baht per year, covers the research/thesis costs 18,000 Baht per year, cover travel expense not exceeding 10,000 Baht and VISA extension cost 5,700 Baht (first time within Thailand only). Total support not exceeding 233,700 Baht per year.



\* Scholarship type 2.2:

The external organization will cover for accommodation and living expenses 96,000 Baht per year

\* Scholarship type 3.1:

Khon Kaen University will cover for tuition fees not exceeding 200,000 Baht per year, covers the research/thesis costs 18,000 Baht per year, cover travel expense not exceeding 10,000 Baht and VISA extension cost 5,700 Baht (first time within Thailand only). Total support not exceeding 233,700 Baht per year.

\* Scholarship type 3.2:

The KKU Faculty will cover for accommodation and living expenses 96,000 Baht per year

1. KKU will cover a round-trip air ticket (economy class) issued by Thai Airways International Co. Ltd. to and from the designated capital city or principle city (excluding domestic airfare in both Thailand and ASEAN or GMS countries), or transportation for a recipient from Lao PDR, Cambodia and Vietnam covering bus or train trip at an amount of 5,000 Baht (lump sum).
2. KKU will cover the VISA extension fee (one time only) after 3-month validation of first VISA from Royal Thai Embassy in the designated capital city.

The scholarship will provide support for the stated duration of the program only, and if the recipient is unable to graduate within this period, he/she will be responsible for any additional expenses to complete the study.

In addition, scholarship type 1, 2.1 and 3.1 which is cover by KKU is excluding health insurance or accident insurance. The scholarship grantee should response this matter themselves.

Article 6 Number of Scholarships for academic year 2014

Subject to the allocated budget from KKU budget of year 2014.

Article 7 Budget

From Khon Kaen University revenue or external organization.

Article 8 Application Process

Those who are eligible for the scholarship must submit an application form to study at Khon Kaen University within deadline along with the following documents (all supporting documents require in English version or translate to Thai version only):

- 8.1 Two original copies of the application form with signature on every page to certify its true copy.
- 8.2 The official application form available year by year on the website: [www.kkuinter.kku.ac.th](http://www.kkuinter.kku.ac.th) under 'Scholarship for Staff'
- 8.3 Official academic transcripts of school study. If applying for a Master Degree level, the official academic transcript of the undergraduate level is required. If applying for a Doctoral Degree level, the official academic transcripts of both the undergraduate level and master's degree

level are required. If the documents are not the original, the copies must be officially certified by the original institution(s).

- 8.4 Copy (ies) of degree certificate issued by applicant's graduate institution
- 8.5 Copy of TOEFL, IELTS, TOEIC or equivalent test result (required). Please note that international standard English proficiency test result would be acceptable.
- 8.6 Two letters of recommendation written by faculty members of the applicant's home institution/university.
- 8.7 An authorization letter of permission for the applicant to study at Khon Kaen University from the institute/organization for which the applicant is affiliated to in the homeland country, provided with the authorized signature of the highest rank officer in charge or by a person with the equivalent authority.
- 8.8 English translation of birth certificate or national identification card or certified copy of passport
- 8.9 If the applicant is receiving any other financial support by another organization, either international or domestic, the applicant must provide copies of the grant/scholarship where the amount and type of financial support received is clearly stated.
- 8.10 A copy of the MOU between the applicant's home Institute/University and Khon Kaen University (only for those applicants who come from a University that has an MOU with KKU).
- 8.11 In the case where the applicant fails to complete any part of the application, especially Article 8.9 (other sources of scholarship), the scholarship committee will cancel the application.

KKU will consider applicants who have English proficiency test result only. The international standard (i.e. TOEFL, IELTS, TOEIC) of those test result would be acceptable. KKU will not consider result which is the part of applicant's study (ies).

#### Article 9 The Rules and Consideration for the Selection Process

- 9.1 KKU will consider the original copies of application only. We do not accept the application via e-mail or fax.
- 9.2 The applicant must have the official permission to study at Khon Kaen University from the institute/organization to which the applicant is affiliated in the homeland country with the authorized signature of the highest-ranking officer in charge, or a person having equivalent authority.
- 9.3 An applicant who comes from the university/institute/organization that has a Memorandum of Understanding with Khon Kaen University (at the Ministry of University Affairs level, University level or at the Khon Kaen University's Faculty level) or those who will return to work at their institution/university will have first priority. Those who come from institutions that do not have a Memorandum of Understanding with Khon Kaen University will receive secondary priority.
- 9.4 The applicant who is applying for the Scholarship Type 2 or Type 3 will receive first priority over those who are applying for Type 1 scholarships, respectively.
- 9.5 The scholarships for ASEAN and GMS Countries' Personnel will be evenly distributed among the Faculties and departments, and the scholarship recipients should come from various faculties and departments, except in the cases that contradict other conditions announced.



Article 10 Conditions in accepting the scholarship

- 10.1 The time frame for the scholarship should correspond to that set by each curriculum. If the applicant fails to complete his or her studies within the set period of the curriculum, he/she must cover any additional costs for the extended study period by himself.
- 10.2 The scholarship recipient and the Faculty of the scholarship recipient must submit his/her study report every semester, which will then be used in the consideration for the scholarship renewal for the coming academic year.
- 10.3 The decision to continue awarding the scholarship to the recipient in each coming academic year is up to the judgment and performance assessment by the scholarship committee.

Article 11 Application Deadlines and Scholarship Recipient Announcement Dates

Schedule	Last Submission
Last day to <u>receive</u> applications and documents	30 April 2014
Scholarship Recipient Announcement	6 June 2014
Last day to confirm scholarship acceptance	20 June 2014

Application form and required documents must arrive at International Relations Division, Khon Kaen University by April 30, 2014. Beyond this deadline, Khon Kaen University will consider application forms only if the date stamped on the mail sent from an applicant's country is no later than April-20, 2014.

Article 12 Mailing application

The application form is available at [www.kkuinter.kku.ac.th](http://www.kkuinter.kku.ac.th) (Topic: scholarship for staff) and must be submitted by post to:

Mr. Isara Suriyagul Na Ayudhaya  
International Relations Division  
Khon Kaen University  
4<sup>th</sup> floor, Bimala Kalakicha Building  
123 Mittraphab Road, Muang Khon Kaen  
Khon Kaen 40002

Or submitted directly to International Relations Division during working hours (Mon-Fri 09.00-12.00, 13.00-16.30). Additional information may be obtained by contacting Mr. Isara Suriyagul Na Ayudhaya, the International Relations Division on the 4<sup>th</sup> floor, Bimala Kalakicha Building, Tel. +66-43-202-059 or e-mail: [sisara@kku.ac.th](mailto:sisara@kku.ac.th).

Article 13 Scholarship recipient selection and result announcement

The University will appoint a committee with the authority to consider and select the scholarship recipients, where the committee may consider if the amount of funding given should be less than stated in the original scholarship announcement by taking into account other sources of funding received by the recipient. The scholarship recipients will be announced in the Khon Kaen University Announcement. Furthermore, the committee will evaluate the scholarship recipient's performance semester by semester and consider the scholarship renewal for the coming academic year.

Article 14 In case of unforeseen problem, the University may terminate or alter the program as stated in this announcement. If there is any problem in the program operation, the President of the University has the final authority, and his decision is the final order.

Thus, from henceforth, this announcement is issued on the January 16, 2014.



(Associate Professor Thawalwong Ratanasiri)

Vice-President for International Relations and Cooperation Strategy

For the President of Khon Kaen University