

Hybrid Twinning Program

- Application Guidelines and Forms -

Shibaura Institute of Technology

2012/2013

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1. Outlines of the Hybrid Twinning Program

The Hybrid Twinning Program (hereafter abbreviated as HBT) is an international joint graduate education program at Shibaura Institute of Technology (hereafter abbreviated as SIT) that cooperates with the foreign partner universities in Southeast Asia, and combines Master's and Doctor's courses.

<The partner universities of HBT>

- Hanoi University of Science and Technology (Vietnam)
- King Mongkut's University of Technology, Thonburi (Thailand)
- Institut Teknologi Bandung (Indonesia)
- Universiti Teknologi Malaysia (Malaysia)
- Ho Chi Minh City University of Technology (Vietnam)
- Universitas Gadjah Mada (Indonesia)
- Suranaree University of Technology (Thailand)

The program was proposed and established in 2005 by the late Prof. Kenjiro Suzuki, the former Director of Center for International Programs at SIT, aiming the coexistence and cooperation with Southeast Asian countries. It is to be carried out as one of the activities under the Agreement for Academic Exchanges and Cooperation between SIT and its partner universities. Partner universities recommend their students to SIT and SIT accepts them if they are judged to meet its own selection criteria.

Since its establishment, SIT has offered two programs (the Master's + Doctor's Program and the Doctor's Program) in HBT. The following table shows the Education System of each course (program).

<Education System of the Hybrid Twinning Program>

The Master's + Doctor's Program	Under Graduate Level	Graduate Level					
	Home University	Master's course		Doctor's course			
		1	2	1	2	3	
		Home Univ.	SIT	SIT			

Double Degree

The Doctor's Program	Under Graduate Level	Graduate Level					
	Home University	Master's course		Doctor's course			
		1	2	1	2	3	
		Home Univ.		SIT			

- Education at home university
- Education at SIT

For the Hybrid Twinning Program 2012/2013, SIT accepts applications for both programs. The procedures and conditions for each phase are described in the following pages.

2. The Master's + Doctor's Program in HBT

1) Outline

Students or academic staff educated for more than one academic year in the Master's course (graduate level) or holding the Master's degree (or its equivalent) are transferred from partner universities to the second year of the Master's program of Graduate School at SIT. The transferred students will be educated in English and given supervision by one of the SIT professors to complete their Master's theses. The Master's Degrees from both SIT and his/her home university if applicable are conferred at the completion of the program.

All students completed the Master's program at SIT will be designed to enroll in its Doctor's Program through the entrance examination for the Doctor's program and study for another three years toward his/her SIT Doctor's Degree.

The Master's + Doctor's Program	Under Graduate Level	Graduate Level				
		Master's course		Doctor's course		
	Home University	1	2	1	2	3
		Home Univ.	SIT	SIT		

Education at home university
 Education at SIT

Double Degree

2) Fundamental Eligibility

The applicant must :

- be either a student or an academic staff of the partner universities
- have completed one academic year in the Master's course (graduate level) at home universities or held the Master's degree (or the equivalent) as of September 2012
- be under 33 years of age as of April 1st, 2012
- have held academic performance of at least top 10% of the class both at the undergraduate and the graduate level
- have good English skill – at least 550 scores in TOEFL PBT (or 80 scores in TOEFL iBT)
- be physically and mentally healthy

3) Number of Students to be Accepted : 4-6 people

4) Financial Support

① MEXT scholarship : In principle the students admitted to the Master's + Doctor's Program will receive scholarship from the Ministry of Education, Culture, Sports, Science and Technology, Japan (MEXT). The support includes :

- Airfare of economy class between his/her home country and Japan
- Living allowance : 155,000yen/month*¹ starting from October 2012

The students who do not receive MEXT scholarship will receive 150,000yen/month at a maximum as living allowance from SIT. However, the airfare between home country and Japan should be borne by themselves.

② Support from SIT

- SIT entrance examination fee : 35,000yen
- SIT entrance fee : 260,000yen
- SIT tuition fee : 1,305,000yen/year
- Living allowance : 150,000yen/month at a maximum for four years starting from October 2012 if the students do not receive MEXT scholarship.

*¹ 155,000yen/month is the amount for the students who enrolled in 2011. The amount for the students who will enroll in 2012 may change slightly.

5) Application Procedures

① *Application documents* - the required documents should be provided in English except the Master's thesis. If the original copy of the document(s) is available only in applicant's mother language, the English translation for the document(s) shall be attached to the original copy.

1. Application form – Hybrid Twinning Program, SIT - prescribed form
2. Application for Japanese Government (Monbukagakusho: MEXT) Scholarship –both side printing, prescribed form
3. Field of Study and Study Program – prescribed form
4. 5 photos – from shoulders above, size:4.5 x 3.5cm, applicant's name on the back
5. Clear copy of passport –page shown the applicant's photo and data
6. Copy of the Birth certificate, family registration (or the equivalent)
7. Certificate of Bachelor's degree (or the equivalent)
8. Certificate of Master's degree if any (or the equivalent)
9. Official academic records of undergraduate course
10. Official academic records of Master's course (or the equivalent)
11. Certificate of Health - prescribed form : completed by the examining physician within the last 2 months
12. Research Plan at SIT : A4 size, 1.5 spaced, 2 pages including supporting drawings, figures and tables
13. A research report of on-going thesis work at home university signed by supervisor, or the copy of Master's thesis if any: Master's thesis can be submitted by data form, such as CD and USB.
14. Abstract of Master's thesis if any
15. List of scientific publication if any
16. Copy of TOEFL score (or the equivalent) within the last 24 months
17. Recommendation letters from all the people described below (Please copy the prescribed form and use for each letter)
 - ① Dean of the Graduate School or above of the home university: attention to the President of SIT, Dr. Ayao Tsuge
 - ② Director of the office in charge of international affairs : attention to the Director of Center for International Programs at SIT, Prof. Akito Takasaki
 - ③ Supervisor of the Graduate program level at home university
 - ④ Supervisor of the Undergraduate program level at home university
 - ⑤ Head of the employing organization if any
#③, #④, #⑤ should be addressed to the Dean of the Graduate School of Engineering and Science at SIT, Prof. Eiji Watanabe
18. Pledge
19. Checklist – prescribed form

② *Submission*

The application documents are sent **ONLY** through the international affairs section of the applicant's home university

Please send FULL application documents to the following address :

Mr. Masahiko Inoda
Manager, International Relations Section
Shibaura Institute of Technology
3-7-5 Toyosu, Koto-ku, Tokyo 135-8548 Japan

③ **Deadline :** Monday, January 16th 2012

④ **Note**

- ✧ The applicant must be recommended by his/her home university
- ✧ The documents should be submitted through the international affairs section of the applicant's home university. No individual application is accepted.
- ✧ Submitted documents are not returned to the applicant
- ✧ **Please double-check the documents before the submission**

6) **Notice to the Recommended Applicants**

The applicants will be asked for individual interviews via e-mail or the TV meeting system from his/her proposed supervisor or the staff of the Center for International Programs of SIT. For the e-mail communication, the applicant should be ready to respond back quickly (within 24 hours in principle).

7) **Examination and Admission**

- The transfer admission of the applicants to the 2nd year of Master's program of SIT is finalized by screening of application materials as the 1st screening and interview examination as the 2nd screening
- The examination of the transfer admission is held in May 2012 through the TV meeting system between the applicant's home university and SIT*²
- The successful applicant will be required to arrive in early September before the semester starts.
- The academic year of Hybrid Twinning Program 2012/2013 starts from mid-September, 2012

8) **Other Conditions and Requirements (After the official admission to SIT)**

- Enroll in the 2nd year of Master's program under the supervision of an individual designated professor*³
- To complete the Master's program, students must take 4-6 credits by attending classes conducted in English and present Master's thesis
- After the completion of Master's program, students proceed to three-year SIT Doctor's program through the entrance examination
- To complete the Doctor's program, students must take 4 credits and submit the doctoral dissertation and succeed in oral defense
- Total period of stay is 4years (1 year in the Master's program + 3 years in the Doctor's program)

9) **Schedule for the Master's Program HBT 2012/2013 (tentative)**

Jan. 16th, 2011 Application deadline for HBT

Late Jan. - Early Feb., 2012 1st Screening: Screening of application materials

Mid Feb. - Mid Mar., 2012 2nd Screening: Interviews by SIT faculty (e-mail, TV mtg. system)

Late March, 2012 Announcement of the final candidates

May, 2012 Entrance Examination to transfer to 2nd year of Master's program SIT

*² Details are provided to the final candidates after the 2nd screening

*³ See the appendix for supervisors of the Hybrid Twinning Program 2012/2013

Jun., 2012	Finalization of admission to SIT
Early Sep., 2012	Arriving to Japan
Mid Sep., 2012	Semester starts

3. The Doctor's Program in HBT

1) Outline

This is for students or academic staff in the partner universities who have completed the Master's course or held the Master's degree (or the equivalent) as of September 2012. They can apply for the Doctor's Program at SIT to conduct research activity for three years under the designated supervisors. The financial support from SIT shall be provided.

The Doctor's Program	Under Graduate Level	Graduate Level					
	Home University	Master's course			Doctor's course		
		1	2	1	2	3	
		Home Univ.			SIT		

	Education at home university
	Education at SIT

2) Fundamental Eligibility

The applicant must :

- be either a student or an academic staff of the partner universities
- have obtained his/her Master's degree or the equivalent**⁴ as of September 2012
- be under 33 years of age as of April 1st, 2012
- have held academic performance of at least top 10% of the course both at undergraduate and graduate level
- have good English skill – at least 550 scores in TOEFL PBT (or 80 scores in TOEFL iBT)
- be physically and mentally healthy

3) Number of Students to be Accepted : 4-6 people

4) Financial Support

Support from SIT

- SIT entrance examination fee : 35,000yen
- SIT entrance fee : 260,000yen
- SIT tuition fee : 841,800yen/year
- Living allowance : 150,000yen/month at a maximum for three years starting from the official admission to SIT's Doctor's Program. Also, 120,000yen/month will be provided between arrival at Japan and the official enrollment at SIT. The living allowance may be provided by the Ministry of Education, Culture, Sports, Science and Technology, Japan (MEXT).

^{*4} Scale of equivalence for each case will be judged by the HBT committee of SIT

5) Application Procedures

① *Application documents* – The required documents should be provided in English except the Master's thesis. If the original copy of the document(s) is available only in applicant's mother language, the English translation for the document(s) shall be attached to the original copy.

1. Application form – Hybrid Twinning Program, SIT – prescribed form
2. Application for Japanese Government (Monbukagakusho: MEXT) Scholarship – both side printing, prescribed form
3. Field of Study and Study Program –prescribed form
4. 5 photos – from shoulders above, size: 4.5 x 3.5cm, applicant's name on the back
5. Clear copy of passport –page shown the applicant's photo and data
6. Copy of the Birth certificate, family registration (or the equivalent)
7. Certificate of Bachelor's degree (or the equivalent)
8. Certificate of Master's degree (or the equivalent)
9. Official academic records of undergraduate course
10. Official academic records of Master's course
11. Certificate of Health – prescribed form : completed by the examining physician within the last 2 months
12. Research Plan at SIT : A4 size, 1.5 spaced, 2 pages including supporting drawings, figures and tables
13. A research report of on-going thesis work at home university signed by supervisor, or the copy of Master's thesis if any : Master's thesis can be submitted by data form, such as CD, and USB.
14. Abstract of Master's thesis if any
15. List of scientific publication if any
16. Copy of TOEFL (or the equivalent) score within the last 24 months
17. Recommendation letters from all the people described below (Please copy the prescribed form and use for each letter)
 - ① Dean of the Graduate School of the home university or above : attention to the President of SIT, Dr. Ayao Tsuge
 - ② Director of the office in charge of international affairs : attention to the Director of Center for International Programs at SIT, Prof. Akito Takasaki
 - ③ Supervisor of the Graduate program level at home university
 - ④ Supervisor of the Undergraduate program level at home university
 - ⑤ Head of the employing organization if any
#③, #④, and #⑤ should be addressed to the Dean of the Graduate School of Engineering and Science at SIT, Prof. Eiji Watanabe
18. Pledge
19. Checklist-prescribed form

② *Submission*

The application documents are sent **ONLY** through the international affairs section of the home university

Please send FULL application documents to the following address :

Mr. Masahiko Inoda

Manager, International Relations Section

Shibaura Institute of Technology
3-7-5 Toyosu, Koto-ku, Tokyo 135-8548 Japan

③ **Deadline** : **Monday, January 16th, 2012**

④ **Note**

- ✧ The applicant must be recommended by his/her home university
- ✧ The documents should be sent from the international affairs section of applicant's home university. No individual application is accepted.
- ✧ The submitted documents are not returned to the applicant
- ✧ **Please double-check the documents before the submission**

6) Notice to the Recommended Applicants

The applicants will be required for individual interviews via e-mail or the TV meeting system from his/her proposed supervisor or the staff of the Center for International Programs of SIT. For the e-mail communication, the applicant should be ready to respond back quickly (within 24 hours in principle).

7) Examination and Admission

- The final candidates are selected by screening of application materials as the 1st screening and Interviews as the 2nd screening.
- The final candidates are expected to arrive in Japan a couple of months in advance of the entrance examination held in early September 2012*⁵
- The admission to SIT's Doctor's program is finalized by entrance examination held at SIT
- Those who unfortunately failed in the examination are to return to the home university. In this case, the travel fares, both domestic and international of economy class, from SIT to the home university are covered by SIT
- The academic year of Hybrid Twinning Program 2012/2013 starts from the mid-September, 2012

8) Other Conditions and Requirement (After the official admission to SIT)

- The successful applicant enrolls in the Doctor's program under the supervision of individual designated professor*⁶
- To complete the Doctor's Program, the student must take 4 credits or more in his/her major field and submit the doctoral dissertation and succeed in oral defense
- Total period of stay is three years (3 years in Doctor' Program)

9) Schedule for the Doctor's Program HBT 2011/2012 (tentative)

Jan. 16 th , 2012	Application deadline for HBT
Late Jan. - Early Feb., 2012	1 st Screening: Screening of application materials
Mid Feb. - Mid Mar., 2012	2 nd Screening: Interviews by SIT faculty (e-mail, TV mtg. system)
Late Mar., 2012	Announcement of the final candidates

*⁵ Specific date and the details of the examination will be provided to the final candidates after the 2nd screening

*⁶ See the appendix for supervisors of the Hybrid Twinning Program 2012/2013

Jul. - Aug., 2012	Arriving at Japan
Early Sep., 2012	Entrance examination of Doctor's program HBT
Mid Sep., 2012	Semester starts

Application Form
Hybrid Twinning Program, SIT
(Deadline: Monday, January 16th, 2012)

***Please check below:**

I am applying for : **Master's + Doctor's Program**

Doctor's Program

*check one or both

1. FULL NAME *please provide as shown in the passport

2. NATIONALITY

Male

Female

3. DATE OF BIRTH

19 _____

(Year)

(Month)

(Day)

(Age : as of April 1, 2012)

4. NAMES OF UNIVERSITY AND DEPARTMENT

University : _____

Department : _____

Graduated in _____

(Year)

(Month)

Academic Point (AP): _____ *please refer to the final page for calculation method

5. NAMES OF GRADUATE SCHOOL AND DEPARTMENT

Graduate school : _____

Department : _____

Graduated in _____

(Year)

(Month)

Will graduate in _____

(Year)

(Month)

Academic Point (AP) : _____ *please refer to the final page for calculation method

6. PRESENT STATUS/AFFILIATION IN DETAIL *if student, please provide the grade.

7. PRESENT (MAILING) ADDRESS

Present address : _____

E-mail address : _____

Telephone number (home) : _____

(mobile): _____

Fax number : _____

8. DEPARTMENT APPLYING TO ENTER AT SHIBAURA INSTITUTE OF TECHNOLOGY

Department : _____

9. PROSPECTIVE SUPERVISOR AT SHIBAURA INSTITUTE OF TECHNOLOGY *see appendix for supervisor

Supervisor : _____

10. RESEARCH PROPOSAL AT SHIBAURA INSTITUTE OF TECHNOLOGY (about 300 words)

Date

Signature

APPLICATION FOR JAPANESE GOVERNMENT (MONBUKAGAKUSHO:MEXT) SCHOLARSHIP

日本政府（文部科学省）奨学金留学生申請書

Research Students for 2012（研究留学生）

INSTRUCTIONS（記入上の注意）

- 1. The application should be typed if possible, or neatly handwritten in block letters.
2. Numbers should be in Arabic numerals.
3. Years should be written using the Anno Domini system.
4. Proper nouns should be written in full and not abbreviated.
* Personal data entered in this application will only be used for scholarship selection purposes...

1. Name in full in native language (Sex)
(姓名 (自国語)) (Family name), (First name) (Middle name)
Male (男)
Female (女)

In Roman block capitals (Marital Status)
(ローマ字) (Family name), (First name) (Middle name)
Single (未婚)
Married (既婚)

2. Nationality (国籍)
Possession of Japanese nationality
Yes, I have. (はい)
No, I don't have it. (いいえ)

3. Date of birth (生年月日)
19
Year (年) Month (月) Day (日) Age (as of April 1, 2012) 年齢 (2012年4月1日現在)
Paste a passport sized photograph or digital image taken within the past 6 months. Write your name and nationality in block letters on the back of the photo. (4.5cm x 3.5cm photo) (写真 (4.5cm x 3.5cm))

4. Present status with the name of the university attended or employer
(現職 (在学大学名又は勤務先名まで記入すること。))

5. Present address and telephone number, facsimile number, e-mail address
(現住所及び電話, ファックス番号, E-mail アドレス)

現住所 (Present address):
電話番号/FAX 番号 (Telephone/facsimile number):
E-mail address:

* If possible, write an e-mail address that can be used for periods including the time before you come to Japan, your stay in Japan and the period after you return home.
(可能な限り、渡日前~日本留学中~帰国後にわたり使い続けることが予想される E-mail アドレスを記入すること。)

6. Field of specialization studied in the past (Be as detailed and specific as possible.)
(過去に専攻した専門分野 (できるだけ具体的に詳細に書くこと。))

7. Educational background (学歴)

Name and Address of School (学校名及び所在地)	Year and Month of Entrance and Completion (入学及び卒業年月)	Amount of time spent at the school attended (修学年数)	Diploma or Degree awarded, Major subject (学位・資格, 専攻科目) When taking leave of absence, the period and reason. (休学した場合はその期間・理由)
Elementary Education (初等教育) Elementary School (小学校)	Name (学校名) Location (所在地)	From (入学) To (卒業)	years (年) and months (月)
Secondary Education (中等教育) Lower Secondary School (中学)	Name (学校名) Location (所在地)	From (入学) To (卒業)	years (年) and months (月)
Upper Secondary School (高校)	Name (学校名) Location (所在地)	From (入学) To (卒業)	years (年) and months (月)
Higher Education (高等教育) Undergraduate Level (大学)	Name (学校名) Location (所在地)	From (入学) To (卒業)	years (年) and months (月)
Graduate Level (大学院)	Name (学校名) Location (所在地)	From (入学) To (卒業)	years (年) and months (月)
Total years of schooling mentioned above (以上を通算した全学校教育修学年数) as of April 1, 2012 (2012年4月1日現在)		years (年)	

* If the blank spaces above are not sufficient for the information required, please attach a separate sheet.

((注) 上欄に書ききれない場合には、適当な別紙に記入して添付すること。)

8. State the titles or subjects of books or papers (including graduation thesis authored by the applicant), if any, with the name and address of the publisher and the date of publication. (著書, 論文(卒業論文を含む。)があればその題名, 出版社名, 出版年月日, 出版場所を記すこと。)

9. Employment Record: Begin with the most recent employment, if applicable. (職歴)

Name and address of organization (勤務先及び所在地)	Period of employment (勤務期間)	Position (役職名)	Type of work (職務内容)
	From To		
	From To		

10. Japanese language proficiency: Evaluate your level and insert an X where appropriate in the following blank space.

(日本語能力を自己評価のうえ、該当欄に×印を記入すること。)

	Excellent (優)	Good (良)	Fair (可)	Poor (不可)
Reading (読む能力)				
Writing (書く能力)				
Speaking (話す能力)				

11. Foreign language proficiency: Evaluate your level and insert an X where appropriate in the following blank space.

(外国語能力を自己評価のうえ、該当欄に×印を記入すること。)

	Excellent (優)	Good (良)	Fair (可)	Poor (不可)
English (英語)				
French (仏語)				
German (独語)				
Spanish (西語)				

12. Have you been awarded a Japanese Government (Monbukagakusho) Scholarship in the past? If so, please specify the period, the name of the university, etc.

(過去に国費留学生に採用されたことがあるか。あるならば、その期間・受入大学名等を記入のこと。)

i) Yes, I have.

(ある)

Period: _____ University: _____

ii) No, I have not.

(ない)

13. Accompanying Dependents (Provide the following information if you plan to bring any family members to Japan.)

同伴家族欄 (渡日する場合、同伴予定の家族がいる場合に記入すること。)

* All expenses incurred by the presence of dependents must be borne by the grantee. He/She is advised to take into consideration various difficulties and the great expense that will be involved in finding living quarters. Therefore, those who wish to be accompanied by their families are advised to come alone first and let their dependents come after suitable accommodation has been found.

(注) なお同伴者に必要な経費はすべて留学生の負担であるが、家族用の宿舎をみつめることは相当困難であり賃貸料も非常に割高になるの
(であらかじめ承知されたい。このため、留学生はまず単身で来日し、適当な宿舎をみつけた後、家族を呼び寄せること。)

Name (氏名)	Relationship (続柄)	Age (年齢)

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14. Person to be notified in applicant's home country in case of emergency:

(緊急の際の母国の連絡先)

i) Name in full:

(氏名) _____

ii) Address: with telephone number, facsimile number, e-mail address

(住所: 電話番号, ファックス番号及び E-mail アドレスを記入のこと。)

現住所 (Present address): _____

電話番号/FAX 番号 (Telephone/Facsimile number): _____

E-mail address: _____

iii) Occupation:

(職 業) _____

iv) Relationship:

(本人との関係) _____

15. Immigration Records to Japan (日本への渡航記録)

Date (日付)	Purpose (渡航目的)
From To	
From To	

(I understand and accept all the matters stated in the Application for Japanese Government(MONBUKAGAKUSHO:MEXT) Scholarship for 2012, and hereby apply for this scholarship.

(私は 2012 年度日本政府 (文部科学省) 奨学金留学生募集要項に記載されている事項をすべて了解して申請します)

Date of application:

(申請年月日)

Applicant's signature:

(申請者署名)

Applicant's name

(in Roman block capitals):

(申請者氏名)

(別紙)

専攻分野及び研究計画

Field of Study and Study Program

Full name in native language _____,
(姓名 (自国語)) (Family name) (First name) (Middle name)

Nationality _____
(国 籍)

Proposed study program in Japan (State the outline of your major field of study on this side and the details of your study program on the backside of this sheet in concreteness. This section will be used as one of the most important references for selection. Statement must be typewritten or written in block letters. Additional sheets of paper may be attached if necessary.)

(日本での研究計画；この研究計画は、選考の重要な参考となるので、表面に専攻分野の概要を、裏面に研究計画の詳細を具体的に記入すること。)
(記入はタイプ又は楷書によるものとし、必要な場合は別紙を追加してもよい。)

If you have Japanese language ability, write in Japanese.

(相当の日本語能力を有する者は、日本語により記入すること。)

1 Field of study (専攻分野)

2 Study program in Japan in detail and concreteness (研究計画：詳細かつ具体的に記入すること。)

(Instruction)

- Please make number of copies of this form and use for each recommendation letter
- Please state candidly and analytically about applicant's qualification
- The letter should be written concerning applicant's potential to carry on advanced study in the field specified from different perspectives such as motivation, intellect, maturity

Letter of Recommendation
For the Hybrid Twinning Program 2012/2013

To : _____

Name in Print : _____

Position : _____

Affiliation : _____

Signature : _____ Date: _____

On the following scale, please rate applicant relative to others in your department (if any).

	50%	20%	Top10%	Top5%	Top2%
	Average	Good		Excellent	
Academic Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity and Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

健康診断書

CERTIFICATE OF HEALTH (to be completed by the examining physician)

日本語又は英語により明瞭に記載すること。
Please fill out (PRINT/TYPE) in Japanese or English.

氏名 Name: Family name, First name Middle name
性別 Sex: Male Female
生年月日 Date of Birth:
年齢 Age:

1. 身体検査 Physical Examination

(1) 身長 Height cm 体重 Weight kg

(2) 血圧 Blood pressure mm/Hg~ mm/Hg 血液型 Blood type A B O RH + - 脈拍 Pulse regular irregular

(3) 視力 Eyesight: (R) (L) (R) (L) 色覚異常の有無 Color blindness normal impaired

(4) 聴力 Hearing: normal impaired 言語 Speech: normal impaired

2. 申請者の胸部について、聴診とX線検査の結果を記入してください。X線検査の日付も記入すること (6ヶ月以上前の検査は無効。)
Please describe the results of physical and X-ray examinations of the applicant's chest x-rays (X-rays taken more than 6 months prior to this certification are NOT valid).



肺 Lungs: normal impaired

心臓 Cardiomegaly: normal impaired

Date Film No.

異常がある場合 心電図 Electrocardiograph: normal impaired

Describe the condition of applicant's lungs.

3. 現在治療中の病気 Under medical treatment at present Yes No

4. 既往症 Past history: Please indicate with + or - and fill in the date of recovery

Tuberculosis.....() Malaria.....() Other communicable disease.....()
Epilepsy.....() Kidney disease.....() Heart disease.....()
Diabetes.....() Drug allergy.....() Psychosis.....()
Functional disorder in extremities.....()

5. 検査 Laboratory tests
検尿 Urinalysis: glucose (), protein (), occult blood ()

赤沈 ESR: mm/Hr, WBC count: /cmm 貧血 anemia

Hemoglobin: gm/dl, GPT: _____

6. 志願者の既往歴、診察・検査の結果から判断して、現在の健康の状況は十分に留学に耐えうるものと思われますか? Yes又はNoにチェックをしてください。

In view of the applicant's history and the above findings, is it your observation that his/her health status is adequate to pursue studies in Japan?

Yes No

7. 特記すべき事項 Particulars or additional comments:

日付 Date: 署名 Signature:

医師氏名 Physician's Name (Print):

検査施設名 Office/Institution:
所在地 Address:

Pledge

For application of Hybrid Twinning Program

I hereby certify that I have read and understood the application for the Hybrid Twinning Program of Shibaura Institute of Technology, and all the statements and information provided on the application documents are true.

I also agree that the admission to Shibaura Institute of Technology under the Hybrid Twinning Program is on my top priority once I am accepted as a candidate for the program, and I shall not withdraw from the program unless unavoidable and unexpected circumstances occur.

Signature of applicant

Date

Witness :

Signature of the representative of the University of the Applicant

Date

Checklist

**All the following documents must arrive at the following address no later than
Monday, January 16th, 2012**

Mr. Masahiko Inoda
Manager, International Relations Section
Shibaura Institute of Technology
3-7-5 Toyosu, Koto-ku,
Tokyo 135-8548, JAPAN

TEL +81-3-5859-7140
FAX +81-3-5859-7141
email: kokusai@owshibaura-it.ac.jp

- 1. Application form – Hybrid Twinning Program, SIT - prescribed form
- 2. Application for Japanese Government (Monbukagakusho: MEXT) Scholarship - prescribed form
- 3. Field of Study and Study Program – prescribed form
- 4. 5 photos – from shoulders above, size: 4.5 x 3.5cm, applicant's name on the back
- 5. Clear copy of passport –page shown the applicant's photo and data
- 6. Copy of the Birth certificate, family registration (or the equivalent)
- 7. Certificate of Bachelor's degree (or the equivalent)
- 8. Certificate of Master's degree if any (or the equivalent)
- 9. Official academic records of undergraduate course
- 10. Official academic records of Master's course (or the equivalent)
- 11. Certificate of Health - prescribed form : completed by the examining physician within the last 2 months
- 12. Research Plan at SIT : A4 size, 1.5 spaced, 2 pages including supporting drawings, figures and tables
- 13. A research report of on-going thesis work at home university signed by supervisor, or the copy of Master's thesis if any: Master's thesis can be submitted by data form, such as CD and USB.
- 14. Abstract of Master's thesis if any
- 15. List of scientific publication if any
- 16. Copy of TOEFL score within the last 24 months
- 17. Recommendation letters from all the people described below (Please copy the prescribed form and use for each letter)
 - ① Dean of the Graduate School or above of home university: attention to the President of SIT, Dr. Ayao Tsuge
 - ② Director of the office in charge of international affairs : attention to the Director of Center for International Programs at SIT, Prof. Akito Takasaki
 - ③ Supervisor of the Graduate program level at home university
 - ④ Supervisor of the Undergraduate program level at home university
 - ⑤ Head of the employing organization if any
#③, #④, #⑤ should be addressed to the Dean of the Graduate School in Engineering and Science at SIT, Prof. Eiji Watanabe
- 18. Pledge
- 19. Checklist –prescribed form

Calculation Method of Academic Point (AP)

1. Find Evaluation Point (EP) for each credit referring to the following table.
2. Calculate Academic Point (AP) utilizing the following calculating formula.

<Table>

Evaluation System of Home Univ.	Grade				
	Four Stages Evaluation		A	B	C
Four Stages Evaluation		100~80	79~70	69~60	below 60
Five Stages Evaluation	S	A	B	C	F
Five Stages Evaluation	A	B	C	D	F
Five Stages Evaluation	100~90	89~80	79~70	69~60	below 60
Evaluation Point (EP)	3	3	2	1	0

<Calculation Formula>

$$\frac{(\text{number of credits of "EP 3"} \times 3) + (\text{number of credits of "EP 2"} \times 2) + (\text{number of credits of "EP 1"} \times 1) + (\text{number of credits of "EP 0"} \times 0)}{\text{total number of credits}}$$

****Remarks****

1. Calculate AP of recent (or the latest) 2 academic years. Regarding AP, 2.3 or above point is required for applying Japanese Government Scholarship
2. In case of not using credit system, number of subjects should be replaced with number of credits.
3. If there are any other grades than described on the upper table (such as "pass" or "approval"), ignore them.
4. Show to 2 places of decimals by truncating a number of 3rd decimal places if there is fractional figure.



SHIBAURA INSTITUTE OF TECHNOLOGY

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(International Relations Section)

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