

2. [Reference]

## 2012–2013 Qualifying Programs for Exemption from Tuition and Other Fees

### Based on Established University Agreements

	YSEP	ACAP (graduate level)	ACAP (undergraduate level)
Qualification	Undergraduate Students (Seniors) or Master's Students (1st Year)	Graduate Students	Undergraduate Students (2nd Year or above)
Period of Study	YSEP Focused on Research - 1 year (September–August) YSEP for Experiencing Japan -1 semester (6 months) Autumn Semester: <ul style="list-style-type: none"> <li>September–February</li> </ul> Spring Semester: <ul style="list-style-type: none"> <li>March–August</li> </ul>	3 months to 1 year  For JASSO scholarship recipients, the period is between 6 months and 1 year.	3 months to 1 year  For JASSO scholarship recipients, the period is between 6 months and 1 year.
Program Outline	-YSEP Focused on Research <ul style="list-style-type: none"> <li>Sotsuron, (Individual research project, including presentation)</li> <li>Topics on Japan</li> <li>Factory Study Tour</li> </ul> -YSEP for Experiencing Japan <ul style="list-style-type: none"> <li>Research Project</li> <li>Topics on Japan</li> <li>Factory Study Tour</li> </ul> Elective subjects from the International Graduate Program and Japanese Language Courses <sup>1</sup>	Study and research under the guidance of an academic advisor.  Students may also enroll in additional classes with the permission of their instructor and academic advisor.	Study and research under the guidance of an academic advisor.  Students may also enroll in additional classes with the permission of their instructor and academic advisor. (Students who meet the academic equivalence of the final year of a bachelor's degree, may enroll in graduate classes offered in English. Course offerings will be published in March 2012.)
Language Ability	The results of TOEFL, TOEIC, or IELTS examinations or equivalent documentation is required for non-native English speakers.	Fluent speakers of English or Japanese. It is strongly recommend that official test results (TOEFL, TOEIC, or IELTS or equivalent documents) are provided.	Fluent speakers of English or Japanese. It is strongly recommended that official test results (TOEFL, TOEIC, IELTS or equivalent documents) are provided.
JASSO Scholarship <sup>2</sup>	Eligible	1) Eligible for materials submitted to Tokyo Tech by the end of February 2012 2) Ineligible for application materials that arrive after February 2012.	1) Eligible for materials submitted to Tokyo Tech by the end of February 2012 2) Ineligible for application materials that arrive after February 2012.

1 Elective subjects may have prerequisite course requirements, attendance policies, and/or completion requirements of core courses for undergraduate students

2 Contingent on country, nationality and other conditions outlined by JASSO. Students of Taiwanese nationality are not eligible for JASSO scholarships. Such students may apply for scholarship funding from the Interchange Association, Japan (交流協会).

## 2-(1) Tokyo Tech YSEP (Young Scientist Exchange Program)

	YSEP Focused on Research (YFR)	YSEP Experiencing Japan (YEJ)
Admission Qualifications	Applicant must have completed at least three years of undergraduate study and have not yet completed a master-level course at a Tokyo Tech partner university (*1)	Applicant must have completed at least two and half years of undergraduate study and have not yet completed a master-level course at a Tokyo Tech partner university (*1)
Period of Study	<b>1 Academic Year</b> Mid-September - the following August	<b>1 Academic Semester</b> Spring Semester: Mar. – Aug. <b>OR</b> Autumn Semester: Sep – Feb.
Courses Offered (Credits per semester)	<Compulsory Subjects> (10 Credits) <i>Sotsuron</i> (Research Project) (6) Topics on Japan (2) Factory Study Tour (2)	<Compulsory Subjects> (8 credits) Research Project (4) Topics on Japan (2) Factory Study Tour(2)
	Elective Subjects - International Graduate Program (2 Credit Courses) (*2)  Japanese Language Courses	
English Fluency	For applicants whose native language is not English, the test scores of TOEFL, IELTS, TOEIC, or other equivalent documents are <b>required</b>	
Scholarship	JASSO scholarship (*3) Monthly Stipend: 80,000 yen	
Application Deadline (*4)	End of February	Autumn Semester: End of February Spring Semester: August 15  (of the previous year)
Capacity	25 students	10 students per semester
Website	<a href="http://www.ryu.titech.ac.jp/~ysep/home.html">http://www.ryu.titech.ac.jp/~ysep/home.html</a>	

(\*1) YSEP participants must have student status at their home university during their period of participation at Tokyo Tech.

(\*2) Some courses may have prerequisite course requirements, attendance policies, and/or completion requirements of core courses for undergraduate students.

(\*3) Allocation of JASSO scholarship funding is limited. JASSO has established criteria for scholarship recipients. Students of Taiwanese nationality are not eligible for JASSO scholarships. Such students may apply for scholarships from the “Interchange Association, Japan”

(\*4) Please submit your application form and related documents through the international exchange division of your home university

**For more information,**

Please refer to <http://www.rvu.titech.ac.io/vseo/home.html> or contact the relevant section of your university.

**1. 2. Student of Young Scientist Exchange Program (YSEP)**

**2012- 2013 Short-Term Student Exchange Program**

YSEP will accept approximately 35 to 40 international students from Tokyo Tech partner universities who have previously established an exchange agreement with our institution. There are 2 types of YSEPs: YSEP Focused on Research (**YFR**, 1 year) and YSEP for Experiencing Japan (**YEJ**, 6 months).

YFR is from September 2012 to August 2013.

YFR is open to **4<sup>th</sup> Year Undergraduate students & 1<sup>st</sup> Year Master students.**

YEJ starts in September 2012 or in March 2013.

YEJ is open to students who have completed at least two and half years of undergraduate study.

**Application Deadlines:**

YFR Yearlong program (September 2012 start date) Deadline: **the end of February 2012 (Japan Standard Time)**

YEJ Autumn Semester (September 2012 start date) Deadline: **the end of February 2012 (Japan Standard Time)**

YEJ Spring Semester (March 2013 start date) Deadline: **15th of August 2012 (Japan Standard Time)**

The following Documents are Required for the YSEP Application:

**(1) Cover Letter which indicates the list of YSEP Applicants**

The cover letter should indicate the prioritization of applicants per your university's ranking system.

**(2) Tokyo Institute of Technology YSEP Application Form ---Use YSEP Form1**

**(3) A Letter of Recommendation from the Academic Supervisor of the Home University**

**(4) Applicant's Certificate of Enrollment for JASSO Scholarship**

---Use the Attached Form (Form:様式 3 - 3)

**(5) Official Transcript of the Applicant's Academic Record in English**

*\*Please include the guidelines of the grading system in English*

**(6) Official Test Results (TOEFL, TOEIC, IELTS, or other equivalent document)**

(Only for those applicants whose native language is not English)

**(7) Verification of the Student Status at the Applicant's Home University**

**(8) Certificate of Eligibility Application ----- Use the Attached Form**

**(9) Copy of Applicant's Passport**

If the applicant does not have a passport at the time of application, please submit this copy soon after you receive the admission results from Tokyo Tech.

**(10) Application for Tokyo Tech Student ID Card ( affix the applicant's photo) ----Use the Attached Form**

(11) 3 photos (4cm×3cm) enclosed in a small envelope

Please make sure that the applicant's name is written on the back of each photo.

(12) If the applicant's major is architecture, please submit a portfolio of his/her previous works.

**Due to the limited number of dormitory rooms and/or other circumstances, Tokyo Tech may not be able to accept all the candidates. The final decision on admission will be reported to you by the end of April for YFR; the end of April for YEJ Autumn Semester (starting in September); and by October for YEJ Spring Semester (starting in March).**

Regarding JASSO scholarship recipients, Tokyo Tech will inform you as follows:

※For YFR Tokyo Tech will notify you as to whether the applicant has been recommended as a scholarship recipient by the end of May.

※For YEJ Autumn Semester (starting in September), Tokyo Tech will notify you as to whether the applicant has been recommended as a scholarship recipient by the end of May.

For YEJ Spring Semester (starting in March), Tokyo Tech will notify you of the results by the end of November.

※Tokyo Tech will inform you as to whether the applicant is officially named as a scholarship recipient by the end of June.

Should you need further information concerning YSEP, please feel free to contact a YSEP Coordinator:

Prof. HIROSE, Sachio (Dr.): [hirose@ryu.titech.ac.jp](mailto:hirose@ryu.titech.ac.jp)

Assoc. Prof. SATO, Yuriko (Dr.): [yusato@ryu.titech.ac.jp](mailto:yusato@ryu.titech.ac.jp)

Mr. IWAZAWA, Ryosuke: [ysep@jim.titech.ac.jp](mailto:ysep@jim.titech.ac.jp)

## 2-(2) ACAP: Academic Cooperation Agreement Program

Application materials for applicants who expect to start their studies at Tokyo Tech as ACAP students between April 2012 and July 2012 who are also applying for JASSO scholarships must arrive at Tokyo Tech by airmail no later than December 27, 2011 (Japan Standard Time). Applicants who are expected to start their studies at Tokyo Tech between August 2012 and March 2013 who are also applying for JASSO scholarships, are requested to submit all application materials no later than the end of February 2012. For applicants who are not applying for JASSO scholarships, the application materials should arrive at Tokyo Tech by the 20th of the month which is more than three months (90 days) prior to the desired start date.

The following Documents are Required for the ACAP Application:

- (1) **Tokyo Institute of Technology Application Form (Use the attached “IES-1” Form )**
  - \* Please refer to the attached example.
- (2) **Copy of Acceptance Letter from Applicant’s Intended Academic Advisor at Tokyo Tech (Use the attached “Form-2”)**
- (3) **Official Transcript indicating the Applicant’s Academic Record in English (Original)**
  - \* Please include the guidelines of the grading system in English
  - \* Please submit transcripts from at least the last 2 years
- (4) **Recommendation Letter from the Applicant’s Home University (Free Format)**
- (5) **Applicant’s Certificate of Enrollment for JASSO Scholarship (Use the attached “様式 3-3” Form)**
  - \* Please be sure to use the original signed certificate.
  - \* Applicants not applying for the JASSO scholarship do not need to submit this document.
- (6) **Verification of Student Status at the Applicant’s Home University (Original)**
- (7) **Application for Tokyo Tech Student ID Card (affix the applicant’s photo)**
- (8) **3 Photos (4cm × 3cm) enclosed in a small envelope**
  - \* Please write your name on the back of each photo
- (9) **Certificate of Eligibility Application (Use the attached form and refer to the example)**
- (10) **Copy of Applicant’s Passport**
  - \* If the applicant does not have a passport at the time of application, please submit this copy within 2 months prior to enrollment.
- (11) **Verification Documents of the Applicant’s Financial Status in English (Original)**
  - \* Financial Status Verification is required as part of the application process for the Certificate of Eligibility, which is the documentation used to obtain a visa to study in Japan.
  - \* If the English versions of these documents are not available, please attach a certified English translation with a signature of the translator and the date of translation.
  - \* If the applicant cannot prepare these documents prior to the application deadline, the documents must be submitted within 2 months prior to the enrollment start date.
- (12) **Official Test Results (TOEFL, TOEIC, IELTS, or equivalent document)**
  - \* The submission of the above document is strongly recommended.
  - \* Native Speakers of English are exempt from this submission requirement.

<General Schedule for JASSO Scholarship>

\* We will inform you as to whether the applicant has been recommended as a scholarship recipient per the following schedule

For admission between April and July: Notification at the end of February

For admission between August and March: Notification at the end of May

\* We will inform you about whether the applicant is officially named as a scholarship recipient per the following schedule:

For admission between April and July: Notification in the middle of March

For admission between August and November: Notification at the end of June

For admission between December and March: Notification at the end of October

Should you need further information concerning ACAP, please feel free to contact:

Ms. Yumiko HORI: [ryu.kor@jim.titech.ac.jp](mailto:ryu.kor@jim.titech.ac.jp)

Information is also available from our website: [http://www.iad.titech.ac.jp/intl\\_students/rs8\\_e.html](http://www.iad.titech.ac.jp/intl_students/rs8_e.html)